

**LINN VALLEY, KANSAS  
CITY COUNCIL MEETING  
FEBRUARY 10, 2025  
MEETING MINUTES**

Mayor Lew Donelson called the meeting to order at 6:00pm.

Council members present:                    Council President Robert Suppenbach  
   Council Member Michael Hemphill  
   Council Member Connie Capps  
   Council Member John Weers

Council member absent:                    Council Member Richard Gravelle

Also present:                                    James Brun, Attorney  
   Corey Murrison, Public Safety Director  
   Jeremy Hansen, Assistant Fire Chief  
   Mendi Cyr, City Clerk

Council President Suppenbach led the council and audience in the Pledge of Allegiance

Invocation given by Council member John Weers

**MAYOR REPORT**

Mayor Lew Donelson took this time to clarify his statement at the last council meeting about living in RVs within Linn Valley. George Nunamaker, reported from Linn County News, addressed the audience and the council with an apology that he misinterpreted the statement from the last meeting. It is not the intention of the City of Linn Valley to prohibit people from living in their RV's, as a full-time resident, if they are following ordinances pertaining to full time residence requirement.

**APPROVAL OF MINUTES**

Council President Suppenbach made the motion to approve the January 27, 2025, meeting minutes as written. Council member Weers seconded the motion, carried 4-0.

**CLERK REPORT**

City Clerk Cyr reported total income for January was \$244,267.22, total vouchers were \$65,839.56. She also reported that the Public Safety Reserve is now at \$80,542.32. Council President Suppenbach made the motion to approve the vouchers in the amount of \$65,839.56. Council member Hemphill seconded the motion, carried 4-0.

**TEXTMYGOV**

City Clerk Cyr and Codes Clerk Schooler have been in contact with a company that provides text messaging service. This service allows managers to send mass text messages to the community. There is no app to download, they sign up through the website. Many members of our community do not have, nor do they want Facebook, several members of the community have said, they always check their text messages. Council President Suppenbach made the motion for the Mayor to enter

into contract with Textmygov for 3 years with an initial cost of \$2750.00 for the first year and \$2500.00 for each additional year. Council member Weers seconded the motion, carried 4-0.

#### **SEWER REPORT**

No report available from Page. A reminder to the community was that grinder pumps are the property of the City. If the same pump is continually replaced due to products being put down the system, they have the authority to charge the property owner for the replacement cost of the grinder pump.

#### **NUISANCE REPORT**

Building Inspector Steve German reported seven violation letters were sent out. He issued three citations.

#### **BUILDING INSPECTOR REPORT**

Building Inspector Steve German reported a total of nine permits submitted year to date, seven of those were approve, two were for new residence.

#### **POLICE DEPARTMENT REPORT**

Public Safety Director Murrison reported they had two dogs at large complaints; both were returned home. They took a report for a dog bite, two reports for the well-being of two separate elderly couples.

#### **FIRE DEPARTMENT REPORT**

Assistant Chief Jeremy Hansen reported they ran five calls for EMS, one reported structure fire that ended up being an outlet smoking and two calls for Miami County for mutual aid. He also reported that the heater stopped working at the station on the hill. The water in the hoses and pump of the tanker and the pumper froze. The pumper was fixed, but the pump on the tanker broke in half. A pump for the truck is \$6000.00 and it also needs a clutch. Council member Weers made the motion the City provide payment for parts for the tanker truck, not to exceed \$7000.00 funds are to be used from the emergency equipment fund. Council member Hemphill seconded the motion, carried 4-0.

#### **WATER PROJECT**

Bids will be awarded on February 24, 2025, council meeting.

#### **WASTEWATER REPORT**

As the community continues to grow the lagoons are becoming over staged. Mayor Donelson recently met with Mr. Soloman from the KRWA. He reported that the lagoons need some help. Desludging might be an option; more information is needed. Mayor Donelson suggested a moratorium on any new grinder pumps or sewer installations. Council President Suppenbach made a motion that the Mayor and City Attorney draft an Ordinance pertaining to a moratorium building, specifically for low-pressure system grinder installations and sewer tank installation. Council member Capps seconded the motion, carried 4-0.

The report is back from KDHE with several corrections that need to be made. BG Consultants are working on the corrections. They have also provided a new timeline, we are hoping it will go to bid this summer with lagoon construction starting soon after the bid is awarded. It would probably be in 2026 before a moratorium could be lifted.

### **CITY HALL**

The current City Hall is a rental, it has been in discussion for a while whether a new City Hall needs to be built and where it would be built. It was the consensus of the council to build a City Hall in the current location. The first step will be removing the old building. Council President Suppenbach made the motion to allow the Mayor to enter into a contract to remove the old modular home that is behind the current court building with a cost not to exceed \$10,000.00. Council member Hemphill seconded the motion, carried 4-0.

Council member Weers made the motion for the Mayor to move forward with conversations with the Department of Mental Health on possibly building a business in Linn Valley. Council President Suppenbach seconded the motion, carried 4-0.

### **OLD BUSINESS**

No old business.

### **NEW BUSINESS**

No new business.

### **ADJOURNMENT**

Council President Suppenbach made a motion to adjourn. Council member Hemphill seconded the motion, carried 4-0.

The City Council Meeting was adjourned at 7:25pm.

## JANUARY 2025

Total Income \$244,267.22

### Vouchers

General Fund \$42,463.67  
Street & Highway \$560.00  
Sewer Utilities \$13,832.48  
Water Project \$8,983.41  
Wastwater Project \$0.00

Total Vouchers \$65,839.56

### Account Balances

Money Market \$231,174.78  
Operating Checking \$557,986.56  
Sewer \$317,938.98  
Sewer Investment Pool \$504,631.51  
Street & Highway \$176,129.79  
Wastwater Investment Pool \$133,425.32  
Wastwater Investment Pool 365 \$4,852,881.43  
Wastwater Project \$76,538.88  
Water Investment Pool \$19,282.54  
Water Project \$32,932.14

### Special Revenue Funds

Parks & Recreation \$3,550.59  
Street & Highway \$162,653.21  
Special Equipment \$54,695.29  
Capital Improvement \$48,710.70  
Wastwater Project \$5,062,845.63  
Public Safety Reserve \$80,542.32  
Mayor's Christmas \$862.37

### Budget

General Gov't 539.46 \$275,200.00  
Buildings 4,141.12 \$50,370.00  
Governing Body 1,523.31 \$11,050.00  
Administration 19,300.95 \$118,350.00  
Court/Legal 6,989.69 \$93,150.00  
Codes 11,692.61 \$192,250.00  
P&Z 104.00 \$16,700.00  
Police 27,945.40 \$348,725.00  
Fire 4,766.81 \$52,117.00

Total 77,003.35  
Authority 1,157,132.00  
1,080,128.65

Public Works 82.07 \$206,500.00  
Sewer 13,700.94 \$512,682.00

# CITY OF LINN VALLEY, KANSAS CLAIM VOUCHERS

January 2025

## GENERAL FUND

PAYEE	AMOUNT	PAYMENT FOR:	WARR #
<del>Kansas Dept of Rev</del>	<del>\$0.00</del>	<del>Unemployment</del>	<del>16683</del>
Kansas Dept of Labor	\$172.43	Unemployment	16684
Visa	\$1,530.79	Supplies	16685***
<del>LCN</del>	<del>\$0.00</del>	<del>Wrong Acct.</del>	<del>16686</del>
TBS Electronics	\$745.00	Radio Repair	16687
VISA	\$1,119.16	Supplies	16688
WEX	\$456.20	Fuel	16689
Evergy	\$816.20	Electric	16690
LCN	\$178.00	Ads	16691
<del>LCN</del>	<del>\$0.00</del>	<del>Ads</del>	<del>16692</del>
LCN	\$65.00	Ads	16693
RWD#1	\$65.20	Water	16694
Willscott	\$1,976.77	Rent	ACH
Ks St Treasurer	\$667.00	CAGE	ACH
Ks Attorney	\$35.00	Fee	16695
J Ward	\$36.12	FD H2O	16696
Peoples	\$597.17	Phone/Internet	16697
Stainbrooks	\$30.09	Outlet	30.09
TechIT	\$1,243.68	Security	16699
Verizon	\$935.58	Cell	16700
TechIT	\$352.63	Security	16701
Payroll	\$856.82	Fire	16702-16708
Payroll	\$10,403.08	Emp	16709-16715
Voided Paycheck	\$0.00	Wrong Time Card	16709
ACH Payroll	\$5,282.40	Emp/Fire/Vaca	ACH
Liabilities	\$12,138.40	Liabilities	ACH
Payroll check	\$2,510.95	Corrected check	16716
Angie Coe	\$250.00	Cleaning	16717
Doug Barlet	\$225.00	Judge	16718
Jenny Schooler	\$385.38	Mileage	16719
Linn County Printing	\$339.00	Envelopes	16720
Olsson	\$104.00	Consult 12-2024	16721
RP Registration	\$599.00	SAM	16722
TechIT	\$122.06	Security	16723
Unique Rides	\$1,138.56	Tires	16724
A-Tec	\$1,750.00	Camera's	16725
League	\$50.00	Webinar	16726
Payroll	\$9,379.42	Payroll	ACH
Liabilities	\$10,546.36	Liabilities	ACH
Payroll	\$1,468.51	Payroll	16728-16729
Advantage Computer	\$7,450.00	Jayhawk	16730

Evergy	\$184.25	Electric	16731
Register of Deeds	\$38.00	Asher Grinder Pump	16732
Ward Heating	\$230.00	FD Hill Heater	16733
Skipped Check #			16734
RWD#1	\$80.80	Water	16735
<b>TOTAL GENERAL FUND</b>	<b>\$42,463.67</b>		

#### **STREET & HIGHWAY FUND VOUCHERS**

<b>PAYEE</b>	<b>AMOUNT</b>	<b>PAYMENT FOR:</b>	<b>WARR #</b>
evergy	\$82.07	electric	1634
VanVlack	\$400.00	Snow Removal	1635
VanVlack	\$160.00	Snow Removal	1636
<b>TOTAL STREET &amp; HIGHWAY</b>	<b>\$560.00</b>		

#### **SEWER UTILITIES FUND CLAIM VOUCHERS**

<b>PAYEE</b>	<b>AMOUNT</b>	<b>PAYMENT FOR:</b>	<b>WARR #</b>
evergy	\$53.21	electric	1991
LCN	\$222.75	Ads	1992
RWD#1	\$30.00	H2O	1993
Page	\$7,900.00	2 months	1994
Peoples	\$53.36	phone	1995
TechIT	\$191.23	Security	1996
Advantage Computer	\$4,714.00	Jayhawk	1997
Evergy	\$8.53	Electric	1998
Pace	\$526.70	Samples	1999
KDOR	\$155.91	Water Fee	2000
RWD#1	\$30.00	Water	2001
<b>TOTAL UTILITIES</b>	<b>\$13,832.48</b>		

#### **WATER PROJECT FUND**

<b>PAYEE</b>	<b>AMOUNT</b>	<b>PAYMENT FOR:</b>	<b>WARR #</b>
BG	\$8,614.41	Contractural	1113
Foulston	\$369.00	Attorney	1114
<b>TOTAL WATER PROJECT</b>	<b>\$8,983.41</b>		

#### **WASTEWATER PROJECT FUND**

<b>PAYEE</b>	<b>AMOUNT</b>	<b>PAYMENT FOR:</b>	<b>WARR #</b>
<b>TOTAL CITY CLAIM VOUCHERS</b>	<b>\$65,839.56</b>		

**FUND PAGE FOR FUNDS WITH A TAX LEVY**

Adopted Budget <b>General</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	103,705	21,763	12,780
Receipts:			
Ad Valorem Tax	553,214	767,099	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	2,322	11,054	
Motor Vehicle Tax	60,605	55,873	59,315
Recreational Vehicle Tax	5,046	3,782	4,388
16/20M Vehicle Tax		608	321
Commercial Vehicle Tax			0
Watercraft Tax		2,646	3,718
Gross Earning (Intangible) Tax			0
Mineral Production Tax			
Local Alcoholic Liquor			
Compensating Use Tax			
Local Sales Tax			
Insurance Dividend	9,968	9,600	9,600
Fire Department	15,000	15,000	15,000
Sale of Merchandise	4,080	135	
Franchise Tax	16,738	33,000	55,000
Licenses	8,105	6,550	7,000
Building Permits	55,113	62,000	55,000
Cell Tower Rent	6,701	6,820	6,956
Fines & Fees	53,368	24,000	30,000
Prior Years Personal Property Tax	235	300	200
Real Estate Redemption	14,505	10,000	10,000
Special Utility Assessment	935		
Transfer In	23,777		
In Lieu of Tax (IRB)			
Interest on Idle Funds	3,811	4,000	4,000
Neighborhood Revitalization Rebate			0
Miscellaneous	3,180	100	500
Does miscellaneous exceed 10% of Total Rec			
<b>Total Receipts</b>	<b>836,703</b>	<b>1,012,567</b>	<b>260,998</b>
<b>Resources Available:</b>	<b>940,408</b>	<b>1,034,331</b>	<b>273,778</b>
Expenditures:			
General Government	117,180	230,400	262,500
City Hall Buildings	34,542	53,200	55,000
Municipal Court	24,359	27,325	29,610
Legal Services	64,948	61,400	63,540
Codes Enforcement	129,641	120,633	169,500
Planning & Zoning	0	10,900	16,700

Police Department			
Vehicles & Equipment	16,177	25,000	25,000
Contractual	683	967	975
Operations	13,986	13,334	15,900
Payroll	262,529	294,620	305,850
Vehicle Operations	17,377	20,358	21,000
Clerk/Admin			
Operations	1,376	2,535	2,750
Payroll	105,783	109,350	108,000
Fire Department	41,646	38,655	54,857
Governing Body	11,589	10,874	11,950
Debt Service	26,829		12,000
Transfers Out:			
Transfer to Cap Improvement	25,000	1,000	1,000
Transfer to Equipment Reserve	25,000	1,000	1,000
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
<b>Total Expenditures</b>	<b>918,645</b>	<b>1,021,551</b>	<b>1,157,132</b>
Unencumbered Cash Balance Dec 31	21,763	12,780	xxxxxxxxxxxxxxxxxxxxxx
2023/2024/2025 Budget Authority Amount:	985,986	1,052,829	1,157,132
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	1,157,132
		Tax Required	883,354
	Delinquent Comp Rate: 2.0%		17,998
	Amount of 2024 Ad Valorem Tax		<b>901,352</b>

CPA Summary
-------------



STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amt Outstanding Jan 1, 2024	Date Due		Amount Due 2024		Amount Due 2025	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Lagoons - Temporary Note	6/29/2022	6/1/2026	2.40	6,416,000	6,416,000	12/1		153,984	0	153,984	0
Water - Temporary Note	6/6/2023	12/1/2025	5.00	3,980,000	3,980,000	12/1		199,000	0	199,000	3,980,000
Series 2015A	5/21/2015	5/21/2055	2.75	2,392,000	2,167,652	5/21	5/21	58,471	42,126	57,312	43,445
Series 2015B	5/21/2015	5/21/2025	2.75	200,000	177,772	5/21	5/21	4,889	3,523	4,792	3,633
<b>Total G.O. Bonds</b>					<b>12,741,424</b>			<b>416,344</b>	<b>45,649</b>	<b>415,088</b>	<b>4,027,078</b>
Revenue Bonds:											
<b>Total Revenue Bonds</b>					<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Other:											
<b>Total Other</b>					<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Indebtedness</b>					<b>12,741,424</b>			<b>416,344</b>	<b>45,649</b>	<b>415,088</b>	<b>4,027,078</b>

**CERTIFICATE**

To the Clerk of Linn County, State of Kansas  
We, the undersigned, officers of  
**City of Linn Valley**

certify that: (1) the hearing mentioned in the attached publication was held;  
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2025; and  
(3) the Amount(s) of 2024 Ad Valorem Tax are within statutory limitations.

			2025 Adopted Budget		
Table of Contents:		Page No.	Budget Authority for Expenditures	Amount of 2024 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Allocation of MVT, RVT, and 16/20M Veh Tax		2			
Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
<b>Fund</b>	<b>K.S.A.</b>				
General	12-101a	6	1,157,132	901,352	
Debt Service	10-113				
Library	12-1220				
Special Highway			206,500		
Parks & Recreation			3,901		
Sewer Utility			512,682		
Public Safety Sales Tax			54,000		
Non-Budgeted Funds					
<b>Totals</b>		xxxxxx	1,934,215	901,352	
Budget Hearing Notice					County Clerk's Use Only
Combined Rate and Budget Hearing Notice					
RNR Hearing Notice					
Neighborhood Revitalization					
					Nov 1, 2024 Total Assessed Valuation

Revenue Neutral Rate	32.426
Does budget require a resolution to exceed the Revenue Neutral Rate?	YES

Assisted by: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Attested: \_\_\_\_\_, 2024

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Governing Body



January 18, 2025

Mendi Cyr  
City Clerk  
Linn Valley, KS

Dear Mendi,

Thank you for your interest in Text My Gov solutions. Text My Gov has been providing citizen engagement and text-based communication to cities and counties in the United States and Canada since 2019 and serve more than 900 agencies throughout the United States including Osawatomie, KS and many throughout Kansas. Text My Gov System's was the first in this market to provide a Smart Texting Solution, with customizable responses, smart responses, web site integration, Freedom of Information Act (FOIA) reporting, and citizen requests with custom questions. In addition, Text My Gov has built in Artificial Intelligence to track recommended changes and can automatically search the Agencies' website.

The Text My Gov solution allows the Agency to provide 2-way communication, notify citizens, works on any device that can text (without downloading anything), and tracks requests until the Agency determines the request is complete. This combination of features is unique to Text My Gov.

We are confident in providing a solution that will improve your internal and citizen communication, reduce phone calls, as well as increase your responsiveness to your customers while reducing time and effort from your staff.

Our texting solution and web-based software (stored in AWS Government Cloud) is a uniquely designed platform that enables our customers the ability to easily configure smart responses, ask customizable questions, and send requested information with zero technical understanding of programming, database structures, etc. Text My Gov purchases a dedicated number for each municipal agency. Our unique software can easily track text messages, text message chains, allow the Agency to respond and export all the communication through our FOIA compliant reporting.

Text My Gov is only sold by the one company located in Logan, Utah. Text My Gov is not sold through any resellers or Government Vendors. This letter is to confirm that Text My Gov is the sole vendor/supplier/distributor/provider of our services and is available as a sole source product.

Thank you for considering TextMyGov,

Carson Frandsen  
Vice President | TextMyGov

# TextMyGov

TextMyGov

P.O. Box 3784

Logan, Utah 84323

435-787-7222

## Partnership Agreement

---

### Introducing TextMyGov

TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, ***97% of smartphone owners text regularly.***

The technology analysts at Compuware reported ***that 80 to 90% of all downloaded apps are only used once and then eventually deleted*** by users.

# Subscription Cost Break Down

This quote represents a subscription to TextMyGov with an annual recurring charge for a period of Three-Years. The agreement is set to automatically renew on the date of this agreement, after the initial term. Support and service fees may increase in subsequent years but will increase no more than 5% per year. See below for package price and other details

Terms and conditions can be printed and attached as Exhibit A or viewed at [www.TextMyGov.com/terms](http://www.TextMyGov.com/terms)

Prepared for:  
 Linn Valley  
 22412 East 2400 Road, Linn Valley, KS 66040  
 Mendi Cyr  
 mendi.cyr@linnvalleyks.com

Prepared by:  
 Robert Stroud  
 Account Executive  
 P.O. Box 3784  
 Logan, UT 84323

Package	Package Price	Billing
TextMyGov	\$2,000.00	Annual
Package includes:		
<ul style="list-style-type: none"> <li>• TextMyGov Web-Based Software</li> <li>• Enhanced Media Care Package</li> <li>• Local Phone Number</li> <li>• Short Code Number (for outgoing messages)</li> <li>• Unlimited Users</li> <li>• Unlimited Departments</li> <li>• Unlimited Support for Every User</li> <li>• 10 GB Managed online data storage</li> <li>• 25,000 Text Messages per year</li> <li>• Database of Local Numbers</li> </ul>	\$500.00	Annual
Set Up Fee	<del>\$500.00</del> \$250.00	One Time
Total	<del>\$3,000.00</del> \$2,750.00	First Year
Recurring	\$2,500.00	Annual

**Terms:**

1. This is a Three-Year agreement. Prior to the expiration of the initial Three-Year term, either party may terminate this Agreement by providing the other party with a sixty (60) days written notice prior to the agreement signature date. Should Customer terminate the agreement the remaining balance will immediately become due. This agreement shall automatically renew for successive one (1) year terms unless either party provides notice of termination or non-renewal no less than sixty (60) days prior to expiration of the then-current term.
2. Customer will be invoiced on an annual basis. Invoices will be sent by mail and email to the addresses listed on the Agreement Confirmation page of this agreement. Terms are net 30 days from the date of the invoice.
3. Customer is required to put Text My Gov widget on the Agency's Web Home page.
4. This agreement needs to be signed and sent back by 02/12/2025.
5. Customer is required to provide copy of W-9

## Additional Services

TextMyGov provides additional applications and services that can be purchased as part of the TextMyGov solution. These can be added to the customer's annual\* cost, upon request.

<p>Enhanced Media &amp; Care Package – Marketing materials and expert implementation to promote and optimize TextMyGov, see us here for additional information- <a href="https://textmygov.com/enhanced-media-care/">https://textmygov.com/enhanced-media-care/</a></p> <p>*Our marketing team invests significant time and effort into creating a personalized media kit for your Agency, designed to enhance your Agencies presence and reach. As part of our agreement, we request that you post the material provided on your social media channels to maximize its effectiveness and ensure the best possible outcomes for the service.</p>	<p>Price based on Population</p>	<p>Annual</p>
<p>Additional Storage – Each unit of storage contains an additional 100 GB.</p>	<p>\$250</p>	<p>Annual</p>
<p>Additional text messages – Additional text messages can be purchased at any time. (\$750 for 100,000), (\$550 for 50,000), (\$300 for 25,000)</p>	<p>Price based on amount of text messages</p>	<p>Annual</p>
<p><b>Database</b></p> <ul style="list-style-type: none"> <li>• Database of your local residence to improve citizen engagement.</li> <li>• Database might have been quoted in the original quote. See your package breakdown for details.</li> </ul>	<p>Price is based on population. See Account Executive for details.</p>	

# TextMyGov

## The Simplest Way To Communicate With Citizens

### Make it easy for citizens to:

#### Find Information

Citizens can easily find information and get their questions answered by texting in keywords.

Smart texting answers questions instantly with an automatic response 24/7.

##### **Q/A Keyword Texting Examples:**

*Office Hours, Contact, Park Reservations, Pay Utilities*

#### Report Issues

Citizens can text in keywords to report issues on the go.

Smart texting guides the user through the process, gaining intel on type of issue, address, detail, and even allows citizens to upload a picture of it. Once the issue is reported, it is sent to the correct department for review.

##### **Reporting Keyword Texting Examples:**

*Safety Issue, Pothole, Animal Control*

#### Receive Alerts

Citizens can opt-in to receive alerts, news, and events directly to their phone.

##### **Mass Texting Examples:**

*Road Closures, Community Celebrations, Council Updates*



#### Try It Out

Text **Hi** to 435.265.4446

#### Contact Us

Call 435.787.7222 , or Text **Demo** to 435.265.4446

#### Visit the website

[textmygov.com](http://textmygov.com)

View terms and privacy policy info at: [textmygov.com/opt-in-terms-conditions](http://textmygov.com/opt-in-terms-conditions).  
Msg & Data rates apply. Msg frequency varies. Text STOP at any time to opt-out. Text HELP for contact info

# TextMyGov Solutions

*Communicate, Engage, Boost Website Traffic, Track and Work.*



## Communicate

TextMyGov uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, city news, events, office hours, just to name a few.



## Engage

TextMyGov uses smart texting technology to engage with citizens. Citizens can easily report issues to any department, such as potholes, drainage problems, tall grass, junk cars. The issue reporting function can be customized for each department and their most commonly reported items. Agencies can engage citizens and ask specific guided questions regarding location, address, street name, and more. If your goal is to engage with citizens and get smart valuable data- You need TextMyGov.



## Boost Website Traffic

TextMyGov uses smart texting technology to maximize a city's website. Citizens can text in keywords like festival, parking, ticketing, meeting, sporting event, etc. The smart texting technology can answer the question or send a link from the city's website with additional information. Local government agencies spend thousands of dollars each year on their website. TextMyGov is the best way to benefit from that investment. If your goal is to benefit from your website investment- You need TextMyGov.



## Track

TextMyGov uses smart texting technology to track and record all the information that is sent in. Agencies can track the cell phone number, date, and time of every request. If your agency wants to be compliant with FOIA- You need TextMyGov.



## Work

Smart texting uses detailed information to track a citizen's request or create a work order. Work orders and requests can be generated and completed. Smart texting allows you to easily collect information like name, location, street address, and allows the user to upload a photo. If your agency wants to track real requests and real work orders submitted by a real cell phone number- You need TextMyGov.



# Implementation

## Getting Started

- After the execution of the basic service agreement, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

## Configuration

- The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

## Media Kit

- Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

## Unlimited Training and Support

- After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am-5pm MST.

# Twilio Contact Authorization

## Twilio Authorized Contacts

Employee Name (1):

Email:

Phone Number:

Job Position:

Business Title:

Employee Name (2):

Email:

Phone Number:

Job Position:

Business Title:

I confirm that my nominated authorized representatives agree to be contacted by Twilio.

*\*\*Twilio contact can be the same as the implementation contact. Twilio requires us to have two authorized contacts. They rarely reach out, but if there are any support questions, they require these contacts. \*\**

# Agreement Confirmation

## Implementation Team Information

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Cell Phone (Required): \_\_\_\_\_

## Implementation Team Information

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Cell Phone (Required): \_\_\_\_\_

## Billing Information

(Invoices for the amount will be sent two weeks after signature with net 30 days.  
Invoices will be sent from an iWorQ email address)

Billing Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Address: \_\_\_\_\_

(Please attach copy of W-9)

## Agreement Signature

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Widget Contact

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

\*This person is responsible for placing the TextMyGov Widget (see options-[textmygov.com/textmygov-widget/](http://textmygov.com/textmygov-widget/)) the agency's website within 60 days of the signature. The Text My Gov widget will remain on the agency's website for the duration of the agreement. If the widget is not placed on the City/County website within 60 days, the Agency agrees to pay an additional \$1,000 towards setup costs. (this is to cover TextMyGov's time).



# TextMyGov

Linn Valley, KS



# WHY TEXTING

## Pew Research Institute

### Text Demographics

TextMyGov™

## Texting Research

Pew Research Institute:

97% of Adults in the United States own a mobile phone. 85% of those phones are smart phones  
95% of text messages are read and responded to within 3 minutes of being received  
The average open rate for a "short message system" (text) is 98% - 5x that of email (20%)  
48% of American's prefer communication from business to come via text

Nielson Surveys say:

**97% of people aged 50-64, and 92% of people 65+ own a mobile phone**  
60% of people over 45 say they are just as likely to text as they are to make a phone call  
40% of those born before 1945 own a smartphone  
Of Baby Boomers who text, 57% would have a positive view of a company that offers texting,  
while **42% agree that it's a convenient way to communicate with a business**  
61% of people aged 53-63 check their phone notifications 1-3 times per hour

"Older adults own cell phones at high rates, and they don't just use those phones for emergencies. With **83% of people aged 50-64, and 61% of people aged 65+ owning smartphones, not flip phones or call-only phones, it's clear that they are doing far more than making phone calls.** They send and receive texts, read the news, use social media, browse the internet, go shopping, stream music and video, and much more using their smartphones." Nielson

# WHY TEXTMYGOV?



## No Download Needed

- Citizens don't need to download an app, create a login or password, or subscribe to an email service. If they have a cell phone, they have access to alerts/notifications.



## Dedicated Account Management

- Every account has a dedicated Account Manager who will help set up your entire account. We specifically work with local governments. Our Account Managers are experienced in providing suggestions and ideas on best practices so you can maximize the service.



## Unlimited Training

- Your Account Manager will provide unlimited training for staff. We know that departments can turn over; we are here to help train new staff, new departments, or provide a refresher for staff already involved.



# WHY TEXTMYGOV

The most efficient way to communicate with your citizen is via text. No app, no email, no sign up required.

Our two-way smart response allows citizens to ask questions and report issues all from their cell phone.

Customize your notifications/alerts based on groups, departments, or physical location.

Our experienced setup and marketing team will customize the backend of your dashboard and provide you with marketing materials to promote the engagement of TextMyGov.



● Receive Alerts

● Request Information

● Report Issues

## TEXTMYGOV FOR Linn Valley, KS

---

Every agency uses TextMyGov differently.

Here are some KEY features that would best help Linn Valley, KS.

### Based on our conversations, here is how TextMyGov can help:

- **Notifications** for Water line install update, water line break, sewer expansion updates, neighborhood/ village specific notifications, road closures, billing reminders/ notices with links to save on postage and paperwork, community events, and more.
- **Automated responses** for FAQs, billing information with payment options and links, project updates (Lagoon, Water, Sewer), permits, forms, contact information for HOA, community events, code updates, maintenance updates and more.
- **Automated reporting** to create work orders that are emailed directly to staff, code issues, water issues, incident reporting, sewer grinder that can be texted to staff, community documentation, animal issues, and more.
- **Our database of local numbers** to reach and notify more households in your community from the very beginning.
- You will be assigned a **Project Manager** to help build the system, provide continual support, and marketing materials for organic growth and engagement.





# LOCATION SPECIFIC ALERTS MAP FEATURE

In need of sending out a location specific alert?

Our map feature can provide a user-friendly tool.

Map out a neighborhood, street, or district to directly send information.

Mapping out an area will add this area as a new notification group. There is no limit to groups you create.

Our database of local numbers reaches the majority of households in your city/town/county from the very start.



# IMPROVE ENGAGEMENT Widget & Database

## Website Widget

We provide marketing materials for the promotion of TextMyGov. The website encourages organic growth and has an easy-to-use opt in. Just type your number to opt in.

## Database

## Welcome Message

We supply you with a database of numbers to reach more of your community from the beginning.

Here is a welcome message example from our customer in Lincoln County, NE.

Citizens just have to text "STOP" to remove themselves.

### Notification-Opt-In



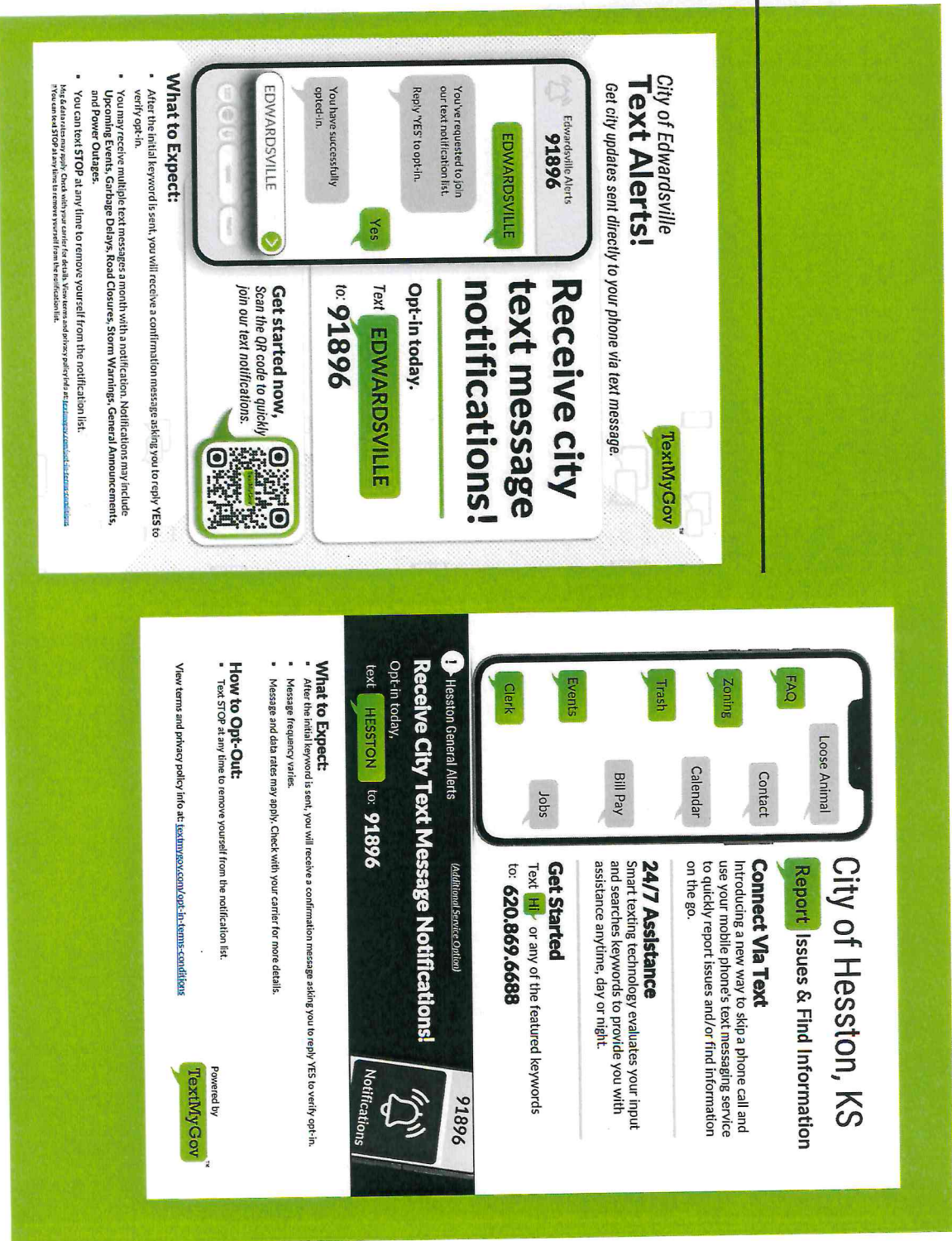
Encourage citizens to sign up for text alerts and have the "Opt-In" button initiate the process of texting in an alert keyword to the 918996 number.

After the text is sent, users will still need to reply "Yes" to confirm opt-in.

Welcome to Lincoln County, Nebraska's Text Alert System! You will receive only important announcements and information directly from Lincoln County, NE. For more information, please visit: <https://lincolncountyne.gov/textmygov-pr/> You may opt-out at any time by texting STOP.

# TextMyGov Marketing Materials

In addition to our website widget, we provide two customized flyers for citizens to learn how they can interact with TextMyGov.



# Reporting Email

## Give it a try!

Text in "Pothole" to 435-265-4446

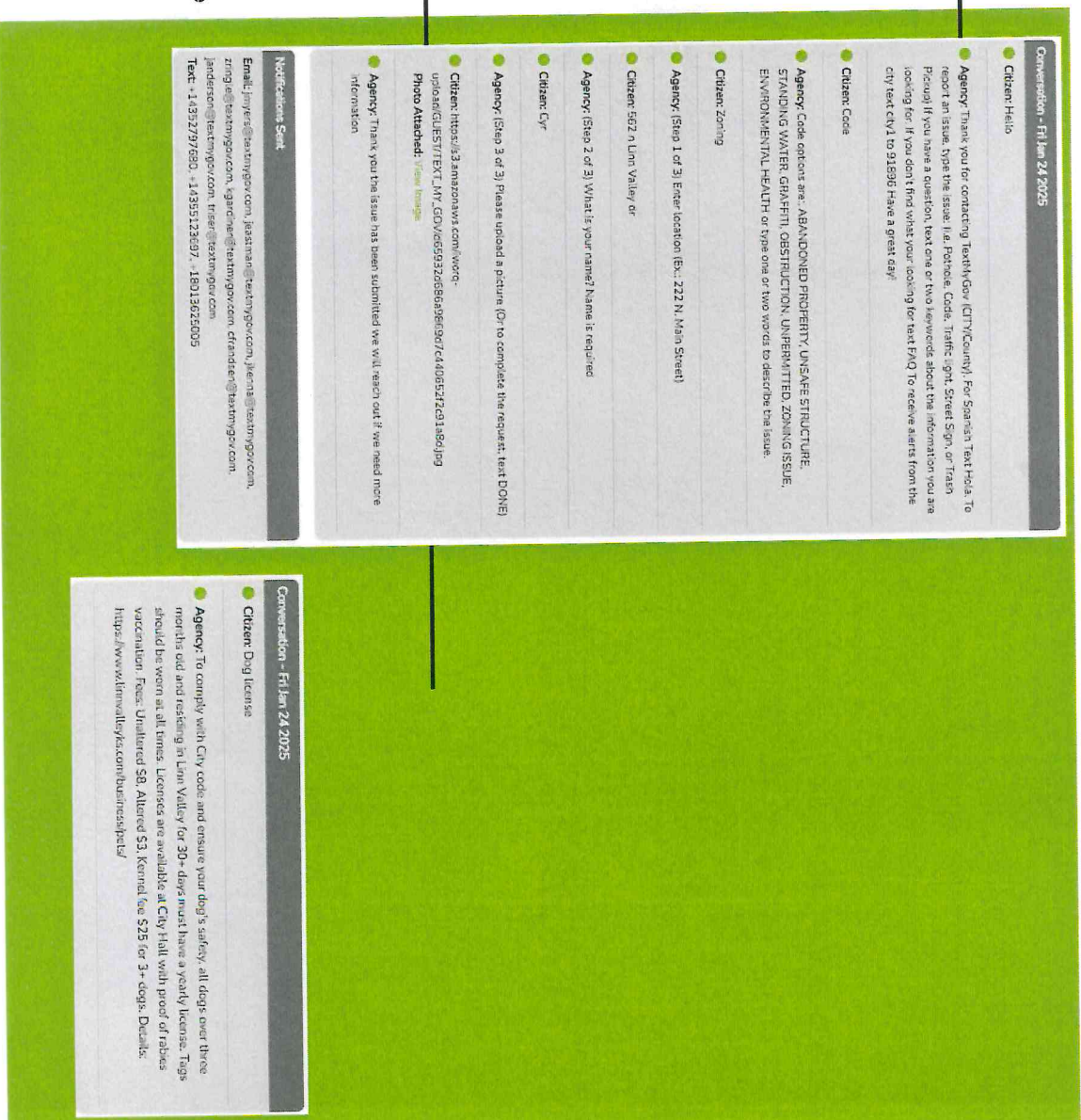
- This is the email format for a reported issue.
- These reports are sent directly to the right departments or department heads.
- The information required by the system is customizable.
- Photos of the issues can be added.

## Automated Response

### Give it a try!

Text in "Hi" to 435-265-4446

- Automated responses are built out by your project manager.
- A citizen texts in for information and receives a single response in return with correct information or guiding them (via link or pdf) to the right place.



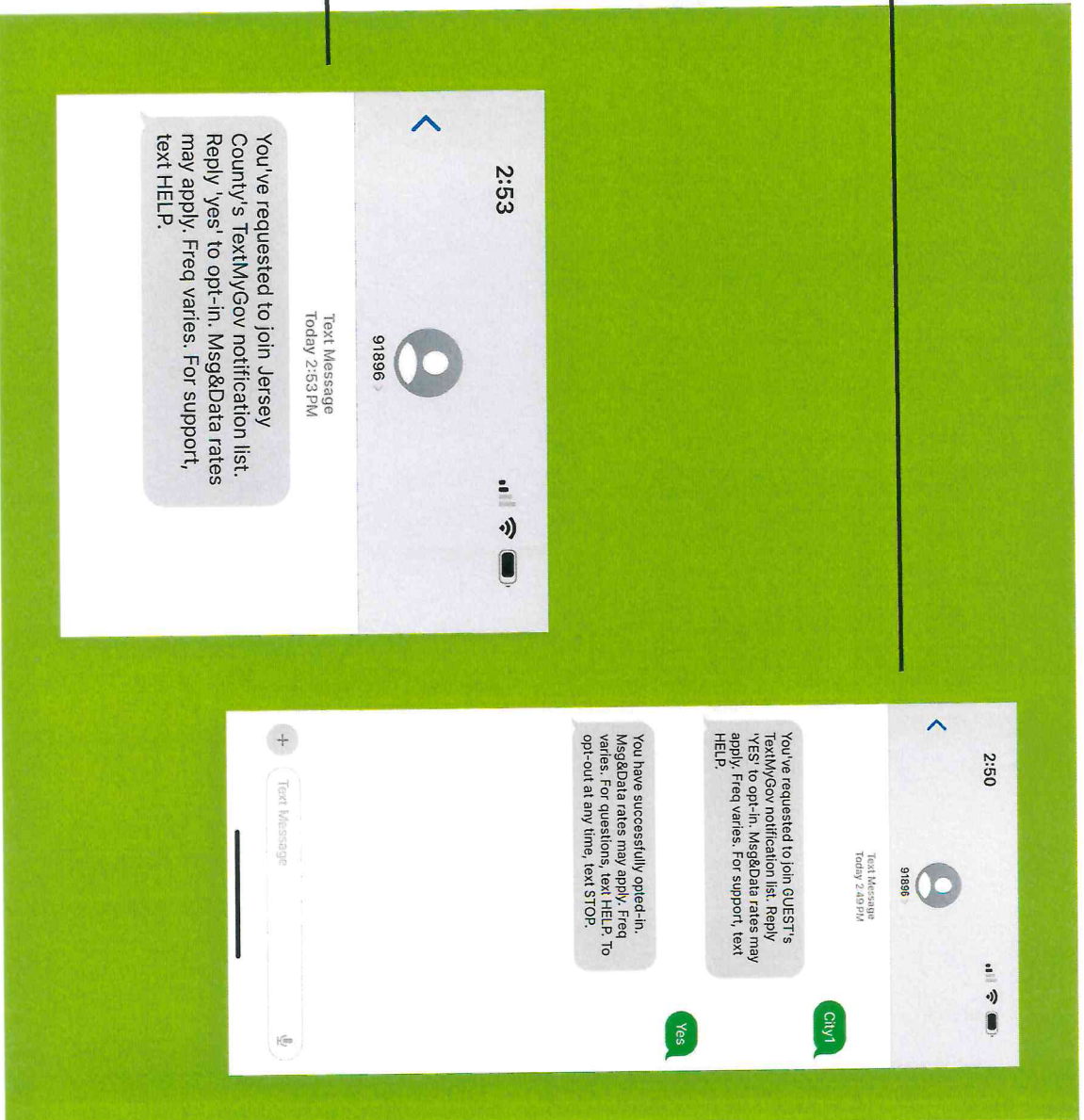
## Notification Opt In

Give it a try!

Text in "City!" to: 91896

Notification Opt In example from our customer in Jersey County, IL

These notification opt-in responses are customizable.



## TEXTMYGOV CUSTOMERS IN KANSAS

---

- St. John City, KS
- Hesston, KS
- Wichita County, KS
- Edwardsville, KS
- Osawatomie, KS
- Logan County, KS (New)

- \*can provide additional references

**Nuisance Codes Report**  
February 10, 2025  
Nuisance Codes for January 2025

**Letter:**

5 -Certified Mail Letters sent  
2 – Hand delivered

**Violations:**

2-Contractors not registered  
2-Sanitation/Inoperable vehicles

**Results:**

Permit obtained to enlarge shed to 600 sf & sewer  
Sanitation - wood stacked

**Citations Issued for February court:**

Inoperable vehicle on blocks  
Sanitation & RV on bldg. lot after Sep 30  
Sanitation – Pumping raw sewage in ditch

**From January Court**

January court was cancelled.

**Steve German**  
**Codes Enforcement**

5 -Certified Letters & citations sent @ \$9.68 each  
5-Trips to Post Office to send certified letters & pick up unclaimed letters  
9 - Trips to properties  
0- Court appearance  
13 - Files updated

**Building Codes Report**  
**February 10, 2025**  
 Permit Application Status

YEAR	TOTAL SUBMITTED	TOTAL APPROVED	OPEN AS OF 1/31/2025
2022	276	248	4 Extended
2023	184	175	7 Extended
2024	264	233	135
2025	9	7	7

**Inspections – January 2025**

	January 2025		YTD 2025	YTD 2024
New Residence	1		1	2
Roof Replacement	1		1	0
New Electrical Service or Upgrade	2		2	3
<b>New Skid Shed</b>	1		1	0
Renovation of Existing Structure	1		1	0
Deck Repair or Replace	1		1	0
Accessory Building	3		3	4
New Dock	0		0	0
Carports (Metal Awning)	0		0	1
<b>Lot Clearing</b>	1		1	0
<b>Culverts</b>	1		1	0
Seawall/Retaining Wall	0		0	0
Sewer Holding Tank	1		1	3
Water Holding Tank	1		1	2
<b>Concrete Patio/Slab</b>	0		0	0
Propane Tank	0		0	0
<b>Fence</b>	0		0	0
POA Water	0		0	0
Sewer System	1		1	0
Rural Water	0		0	1
Tornado Shelter	0		0	0
Hot Tub/Swimming Pool	0		0	0
Gazebo / Lean-To	0		0	0
Garage Addition	0		0	0
Photovoltaic System Installation	0		0	0
Demolition	0		0	1
<b>Totals</b>	<b>15</b>		<b>15</b>	<b>17</b>



POA USAGES  
2025

	<b>CLUBHOUSE</b>	<b>BATH HOUSE #2</b>	<b>POA OFFICE</b>	<b>SEWER HAULS</b>
<b>January</b>	1,390	1,930	20,170	
<b>February</b>				
<b>March</b>				
<b>April</b>				
<b>May</b>				
<b>June</b>				
<b>July</b>				
<b>August</b>				
<b>September</b>				
<b>October</b>				
<b>November</b>				
<b>December</b>				

POA USAGES  
2024

	CLUBHOUSE	BATH HOUSE #2	POA OFFICE	SEWER HAULS
January	4,723	3,055	18,585	483,000
February	5,452	3,575	21,510	464,000
March	1,865	4,303	22,835	460,000
April	16,729	5,592	61,448	528,000
May	27,393	10,408	21,447	459,000
June	25,516	25,516	43,165	555,000
July	17,006	11,369	31,371	565,000
August	10,870	8,899	8,590	535,000
September	2,451	4,222	3,203	405,000
October	5,660	3,119	*display off	420,000
November	3,221	3,600	*display off	501,000
December	1,708	2,446	71,136	500,000

Linn Valley Police

Monthly report

February 2025

2 dogs at large complaints, both dogs were picked up and returned to their owners

1 report taken for a dog bite. An HVAC service employee was bitten by a homeowner's dog inside the residence

2 separate reports were received by the Department of Adult protective services with concerns about the well-being of two different elderly couples. We are working with the department to address their concerns.

We have recently had some problems with two of the body cameras we purchased 2 years ago. We are working with the vendor to get those issues solved.

Our Tasers are now over 5 years old and are no longer being serviced or repaired by Axon. I am working on getting new price quotes and also looking at other options for replacements. Axon is currently pushing to have us upgrade to the newest tasers and camera systems. Their body camera system is (in my opinion) too expensive and requires a monthly subscription fee for cloud storage of all video with no option to store the video internally.

**Linn Valley Fire Department**

**January 2025**

**Report**

EMS- 5

Structure-Outlet Smoking- 1

Miami County- 2

**From:** Aaron Castro <aaron.castro@bgcons.com>  
**Sent:** Thursday, February 6, 2025 10:36 AM  
**To:** mendi.cyr@linnvalleyks.com  
**Cc:** Lew  
**Subject:** RE: INVOICE 040 - Linn Valley Water Professional Services

Mendi,

Good morning! We are awaiting word back from Ryan at KDHE to see where the project stands with them internally. I'll follow-up later once we hear back.

Thanks!

**Aaron J. Castro, P.E. \*, ENV SP**  
Project Manager



1405 Wakarusa Drive | Lawrence, KS 66049  
O: 785.749.4474 | 816.419.3251 (Direct)  
Web: [www.bgcons.com](http://www.bgcons.com) | [Map](#) | [Email](#)

\*Licensed in MO & KS  
This message, including attachments, may contain confidential and legally privileged information intended solely for the intended recipient. If you are not the intended recipient, please notify the sender and do not take any action based on the information and do not disclose, store or distribute the information to any third party. Nothing in this email shall be construed as a legally binding contract or offer to contract unless expressly written. BG Consultants, Inc. accepts no liability for the information contained in this email or for the consequences of any action taken unless the information is expressly confirmed as a representation of the company.

---

**From:** mendi.cyr@linnvalleyks.com <mendi.cyr@linnvalleyks.com>  
**Sent:** Wednesday, February 5, 2025 10:11 AM  
**To:** Aaron Castro <aaron.castro@bgcons.com>  
**Cc:** Lew <lewis.donelson@linnvalleyks.com>  
**Subject:** RE: INVOICE 040 - Linn Valley Water Professional Services

Good Morning! We have a Council Meeting on Monday, I know I just touched base last week, but are there any updates on the Wastewater Project that we can report?

---

**From:** Aaron Castro <aaron.castro@bgcons.com>  
**Sent:** Wednesday, February 5, 2025 9:48 AM  
**To:** 'Lew Donelson' <lewis.donelson@linnvalleyks.com>; [mendi.cyr@linnvalleyks.com](mailto:mendi.cyr@linnvalleyks.com)  
**Cc:** Jessica Hermes <jessica.hermesch@bgcons.com>; Jason Hoskinson <jason.hoskinson@bgcons.com>  
**Subject:** INVOICE 040 - Linn Valley Water Professional Services

Lew/Mendi,

Attached is our monthly Invoice for the Linn Valley Water Distribution Project (20-1141L) for work completed in January 2025. There is no monthly invoice this month for the Wastewater project.

**mendi.cyr@linnvalleyks.com**

---

**From:** Aaron Castro <aaron.castro@bgcons.com>  
**Sent:** Wednesday, January 29, 2025 8:45 AM  
**To:** mendi.cyr@linnvalleyks.com; Jason Hoskinson; Miles Kingsley; Brian Kingsley; Lew Donelson (lewis.donelson@linnvalleyks.com)  
**Subject:** Re: Wastewater Project

Mandi,  
Good morning!

The plans are (unfortunately) still with KDHE. We have had a couple of comments filter in from the reviewer (specifically to the project manual), but no design review comments to date.

Wesley was able to speak with Ryan Eldredge (KDHE Unit Chief) this morning (after several attempts over the last couple weeks). Ryan will be looking at the project today and letting us know the status. It has now been with KDHE >120 days which is certainly longer than expected so we will continue to prod them from our end. I apologize for the delay; I know this can be frustrating.

Thanks,

**Aaron J. Castro, P.E. \*, ENV SP**  
Project Manager



1405 Wakarusa Drive | Lawrence, KS 66049  
O: 785.749.4474 | 816.419.3251 (Direct)  
Web: [www.bgcons.com](http://www.bgcons.com) | [Map](#) | [Email](#)

\*Licensed in KS, MO, & IA

---

**From:** mendi.cyr@linnvalleyks.com <mendi.cyr@linnvalleyks.com>  
**Sent:** Tuesday, January 28, 2025 3:45:29 PM  
**To:** Jason Hoskinson <jason.hoskinson@bgcons.com>; Aaron Castro <aaron.castro@bgcons.com>; Miles Kingsley <miles.kingsley@bgcons.com>; brian.kingsley@bgcons.com <brian.kingsley@bgcons.com>  
**Subject:** Wastewater Project

At the last townhall meeting it was reported that the plans were with KDHE, are they still there? We have had no new news since the meeting. The council is considering a moratorium within the next few days, they are going to stop any new building or tanks installations. Could I please get an update, so I have something to report to the community? It is important for us to keep the community informed with our progress.

Thanks!!  
Have a great day!!  
*Mendi Cyr*