

**City of Linn Valley
Council Meeting
December 9, 2024
6:00pm**

Mayor Lewis Donelson called the meeting to order at 6:00pm.

COUNCIL MEMBERS PRESENT: Richard Gravelle, Robert Suppenbach, Connie Capps,
and John Weers

COUNCIL MEMBER ABSENT: Michael Hemphill

ALSO IN ATTENDANCE: Public Safety Director Corey Murrison
City Attorney James Brun

The Pledge of Allegiance was recited.
Invocation given by Councilman Dave Van Bebber

APPROVAL OF MINUTES

Council President Suppenbach made the motion to approve the November 18, 2024, minutes. The motion was seconded by Councilman Weers, carried 4-0.

CLERK REPORT

As of November 30, 2024, the total income was \$26,309.46. The total Vouchers totaled \$65,625.01; this includes all accounts. The Public Safety Reserve fund balance is \$46,443.55. Council President Suppenbach made the motion to accept the vouchers in the amount of \$26,309.46. The motion was seconded by councilman Weers, carried 4-0.

The City Clerk presented the City Council two options for Christmas Bonus this year. Councilman Weers made the motion to accept the 3% option in the amount of \$13,304.92 effective December 10, 2024. The motion was seconded by Councilwoman Capps, carried 3-1 with Councilman Suppenbach abstaining, due to him being a member of the Fire Department.

SEWER REPORT

No report was provided.

NUISANCE/BUILDING CODES REPORT

Steve German was absent, his report shows a total of 250 permits submitted for 2024, he has approved 219 and 134 are still open. In the nuisance report, six letters have been sent to violators, they currently have three cases in the court system.

PUBLIC SAFETY REPORT

Chief Murrison’s report was presented to the council, showing an arrest for criminal damage and battery, car vs. deer, two vehicle accident, unattended death, two arrests and another citation for criminal damage. The Fire Department had three medical calls, one unattended death, and three grass fires. In Miami County they had a vehicle fire and hay bale fire.

CALDWELL TANKS INVOICE # 9

Councilman Weers made the motion to accept the Caldwell Tank Invoice #9 in the amount of \$57,585.00 The motion was seconded by Councilman Gravelle, carried 4-0.

BG CONSULTANTS-AARON CASTRO

Mr. Castro informed the Council that the Water Tower is 99.9% complete, it is only lacking the water. All the permits have been approved, and BG Consultants has been authorized to Bid the project. The project will be posted on Drexel Technologies Plan Room and in the Linn County News. The project should officially start late winter/early spring 2025. Council President made the motion to authorize BG Consultants to begin the advertising of the Linn Valley 2024 water distribution project, to set a bid date for Friday January 17, 2025. The motion was seconded by Councilman Gravelle, carried 4-0.

CEREAL MALT BEVERAGE LICENSE-DEER TRACE GOLF COURSE

Council President Suppenbach made the motion to approve the Deer Trace Golf Course on Premise Cereal Malt Beverage License. The motion was seconded by Councilman Weers, carried 4-0.

Council President Suppenbach made the motion to approve the Deer Trace Golf Course off Premise Cereal Malt Beverage License. The motion was seconded by Councilman Weers, carried 4-0.

RESOLUTION 134-FEE SCHEDULE

Resolution 134 updates the pricing for City Services. Council President Suppenbach made the motion to adopt Resolution 134 repealing Resolution 125 and establishing fees pertaining to City Services, permits, and applications offered by the City and referenced withing the code of Linn Valley. The motion was seconded by Councilman Weers, carried 4-0.

MAYORS REPORT

Mayor Donelson reviewed some of the projects that will be happening in 2025. He suggested to the council that a 2025 priority list needs to be made for 2025. He listed many issues that need to be addressed including Removal of vacant building behind Annex building, New City Hall, Water rates, Water operator, and hold and haul ordinance, are a just a start. Chief Murrison would like to extend the bays at the Fire Department.

Council President Suppenbach made the motion to move into Executive Session for ten minutes beginning at 6:34pm to have a legal discussion about the Water Contract, to return at 6:44pm. Councilman Weers seconded the motion, carried 4-0.

Mayor Donelson called the meeting back to order at 6:44pm with no action taken.

WATER PROJECT

The topic was covered by Aaron Castro with BG Consultants

SEWER PROJECT

No updates.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

CITIZEN PARTICIPATION

A concerned citizen asked for a response time for grinder pump maintenance. She called in a concern and thought the response time should have been faster.

ADJOURN

Council President made the motion to adjourn the meeting. The motion was seconded by Councilman Weers, carried 4-0.

Meeting adjourned at 6:53pm.

Submitted by:
Mendi Cyr
City Clerk

December 2024

Total Income	\$27,210.29
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12/31/2024**Vouchers**

General Fund	\$74,089.12
Street & Highway	\$39.76
Sewer Utilities	\$1,786.05
Water Project	\$3,588.68
Wastwater Project	\$0.00

Total Vouchers	\$79,503.61
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Account Balances

Money Market	\$280,776.70
Operating Checking	\$57,239.31
Sewer	\$292,243.41
Sewer Investment Pool	\$501,631.51
Street & Highway	\$169,194.98
Wastwater Investment Pool	\$133,425.32
Wastwater Investment Pool 365	\$4,852,881.43
Wastwater Project	\$76,493.40
Water Investment Pool	\$19,282.54
Water Project	\$45,819.36

Budget

	YTD	2024 Budget
General Gov't	\$190,067.88	\$146,079.00
Buildings	\$41,584.16	\$47,850.00
Governing Body	\$16,085.90	\$11,020.00
Administration	\$114,886.69	\$134,500.00
Court/Legal	\$89,490.06	\$99,430.00
Codes	\$111,283.58	\$150,750.00
P&Z	\$7,487.26	\$16,700.00
Police	\$282,446.48	\$367,500.00
Fire	\$37,300.16	\$33,000.00
Public Works	\$6,222.39	\$176,106.00
Sewer	\$247,112.57	\$410,009.00
Water	\$763,326.83	
Wastewater	\$251,526.34	

Special Revenue Funds

Parks & Recreation	\$3,550.59
Street & Highway	\$162,543.42
Special Equipment	\$54,695.29
Capital Improvement	\$48,710.70
Wastwater Project	\$5,062,800.15
ARPA	\$0.00
Public Safety Reserve	\$66,813.98
Mayor's Christmas	\$900.37

Nuisance Codes Report
January 13, 2025
Nuisance Codes for December 2024

Letter:

4 -Certified Mail Letters sent

Violations:

Living in a shed <600 sf/ no sewer
Sanitation - shed with grey water on ground
Sanitation – tree cut down & wood not stacked
Inoperable vehicle on blocks
Sanitation & RV on Bldg lot after Sept
Living in camper full time w/o sewer hook up
2 RVs on one lot

Results:

Skid Shed permit approved for illegal build
Couple moved out of shed to a camper at the campgrounds
Junked vehicle removed from property
Container home removed from property

Citations Issued for January court:

RV on building lot with structure
...egal plumbing in shed/ used as living
Propane encroaching on neighbor's lot

From December Court

1 –Work completed & court fines paid
3 -Court cost & fine to be paid by January court
Sanitation & inoperable vehicle
Failure to appear – cont to January court - RV encroachment & Sanitation
Failure to appear – cont to January court - 2 RVs on one lot (2nd time this year)
Set for trail at January court - Living in shed < 600 sq ft w/o sewer hookup
Failure to appear – cont to January court - RV on a building lot with structure

Steve German
Codes Enforcement

6 -Certified Letters & citations sent @ \$9.68 each
6-Trips to Post Office to send certified letters
16 - Trips to properties
1- Court appearance
- - Files updated

Building Codes Report
January 13, 2025
 Permit Application Status

YEAR	TOTAL SUBMITTED	TOTAL APPROVED	OPEN AS OF 10/31/2024
2022	276	248	4 Extended/ 2 Expired
2023	184	175	8 Extended/ 5 Expired
2024	264	233	137
2025	1	1	1

Inspections – December 2024

	December 2024	YTD 2024	*YTD 2023
New Residence	3	40	21
Roof Replacement	0	2	1
New Electrical Service or Upgrade	6	103	59
New Skid Shed	1	17	1
Renovation of Existing Structure	0	13	14
Deck Repair or Replace	2	34	17
Accessory Building	0	35	21
New Dock	0	8	12
Carports (Metal Awning)	0	11	16
Lot Clearing	0	7	-
Culverts	1	15	-
Seawall/Retaining Wall	0	5	6
Sewer Holding Tank	5	53	24
Water Holding Tank	3	38	19
Concrete Patio/Slab	1	8	0
Propane Tank	1	8	2
Fence	0	10	0
POA Water	0	0	2
Sewer System	1	5	4
Rural Water	0	5	1
Tornado Shelter	0	1	0
Hot Tub/Swimming Pool	0	1	0
Gazebo / Lean-To	0	7	10
Garage Addition	1	22	-
Photovoltaic System Installation	0	3	3
Demolition	0	1	0
Totals	25	452	239

*Moratorium was in effect until April 2023

POA USAGES
2024

	CLUBHOUSE	BATH HOUSE #2	POA OFFICE	SEWER HAULS
January	4,723	3,055	18,585	n/a
February	5,452	3,575	21,510	n/a
March	1,865	4,303	22,835	n/a
April	16,729	5,592	61,448	n/a
May	27,393	10,408	21,447	n/a
June	25,516	25,516	43,165	n/a
July	17,006	11,369	31,371	565,000
August	10,870	8,899	8,590	535,000
September	2,451	4,222	3,203	405,000
October	5,660	3,119	*display off	420,000
November	3,221	3,600	*display off	501,000
December	1,708	2,446	71,136	n/a

Linn Valley Public Safety Report

January 13, 2025

Police

2 Car vs deer accidents

1 arrest for Flee and attempt to elude, Felony child endangerment, narcotics possession

1 citation for Failure to report accident

2 dog impounds.

Fire Department

Linn Valley

1 reported structure fire. Electrical outlet burning

9 Medical calls

Miami County

1 roll over accident with injuries.

Mendi Cyr has been promoted to Captain at the Fire Department. I would ask that the \$250 a month which was paid to the previous Captain be given to Mendi Cyr. This pay rate is given due to the extra paperwork and responsibility that comes with the position.

RESOLUTION NO. 135

**A RESOLUTION OF THE GOVERNING BODY OF LINN VALLEY, KANSAS, EXEMPTING
THE CITY FROM COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING
PRINCIPLES.**

WHEREAS the City of Linn Valley, Kansas, has determined that the financial statements and financial reports for the year ending December 31, 2025 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Governing Body or the members of the general public of the City of Linn Valley; and

WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with. K.S.A. 75-1120a(a) for the year ended December 31, 2025.

NOW, THEREFORE BE IT RESOLVED, by the City Council of Linn Valley, Kansas, in regular meeting duly assembled this 13th day of January 2025 that the City Council waives the requirements of K.S.A. 75-1120a(a) as they apply to the City of Linn Valley for the year ending December 31, 2025.

BE IT FURTHER RESOLVED that the City Council shall cause the financial statements and financial reports of the City of Linn Valley to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

RESOLVED THIS 13th DAY OF JANUARY 2025.

MAYOR

ATTEST:

CITY CLERK

Advantage Computer
 1000 W Miller RD, PO Box 385
 Iola, KS 66749

Phone: (620) 365-5156
 Fax: (620) 365-7980
 www.ac-js.com



Quote
 No.: **46373**
 Date: 9/9/2022

Prepared for:
 Jenny Schooler
Linn Valley, City of
 22412 E 2400 RD
 Linn Valley, KS 66040-9152 USA

Acct ID: J1233
 Phone: (913) 757-2930
 Fax: (913) 757-2933

Quantity	Item ID	Description	UOM	Discount	Sell	Total
7.00	Cabling per Conn	Labor for Cabling (Per Connection)	EA	(\$50.00)	\$300.00	\$2,100.00
1.00	Misc. Supplies	Conduit for building connectivity ***2 runs to each building***	EA	\$0.00	\$360.00	\$360.00
1	TCM6900	ESI ESIP Server 20x IP	EA	\$0.00	\$840.00	\$840.00
5	TCM6947	ESI Phone ePhone 3V2 3.5" Screen 45 Prg Featur Keys	EA	\$0.00	\$226.00	\$1,130.00
3	TCM5907	ESI 2FXO Module for CO Lines	EA	\$0.00	\$240.00	\$720.00
5	SPC0135	Headset CS540 Wireless Plantronics w/o Lifter <i>Mono - Wireless - DECT - 350 ft - Behind-the-ear - Monaural - Outer-ear - Noise Cancelling Microphone</i>	EA	\$0.00	\$338.00	\$1,690.00
5	CAB0819	Cable Plantronics EHS Adapter	EA	(\$17.00)	\$85.00	\$425.00
1.00	Misc. Supplies	8 Port PoE Switch & Patch cables ***Does not include configuration of Emergency line*** **Transfers **Caller ID **Who is on what line **Push button recording 4 Phone lines, 1 Fax line **If emergency line needs routed through phone system, a larger server will be needed to handle more the 4 lines.	EA	\$0.00	\$300.00	\$300.00
1.00	Labor	Configuration and Setup ***Phone system configuration, setup, phone configuration/installation, onsite installation, training	EA	\$0.00	\$1,800.00	\$1,800.00
1.00	Travel	Travel Time - 1 Tech - per Hour ***One day one tech*** ***One day two techs***	HR	\$0.00	\$550.00	\$550.00

Your Price: \$9,915.00
Total: \$9,915.00

Prices are firm until 1/15/2025

Terms: Cash - Prepay

Prepared by: Steve Prasko, sprasko@aceks.com

Date: 9/9/2022

Accepted by: _____

Date: _____

By signing, you agree to purchase the above equipment, software, and/or services under the pricing and terms outlined herein (applicable tax may be added/updated when invoiced). Only work stated above will be performed (NO installation, travel or technical service is included for this quote or covered under equipment warranty unless specified). Prepayment, along with signed quote, required on all orders, unless previous arrangements are made. All software sales are final. Authorized returns must be within 15 days and subject to a 25% restocking fee.



SOFTWARE

- Utility/Water Billing
- Fund & Business Accounting
- Court Software
- Web Design & Hosting
- Off-Site Backup

HARDWARE

- Network Consulting
- Custom Built Servers & PCs
- Surveillance Cameras
- Phone Systems
- Managed Services

Large enough to meet your needs, small enough to care.

December 2, 2024

City of Linn Valley, KS Jayhawk Solus Lite Billing / Denali Accounting Software Estimate

Solus Lite Billing Software: \$3,850.00

Includes:

- 2 Users / 400 Billable Accounts
- Email Billing – Free w/Purchase
- Pro-Rating – Free w/Purchase
- License Tracking – Includes Enhanced Receipting
- ACH Bank
- Online Bill Pay w/Nexbillpay

Professional Services for Billing Software:

Includes:

- Remote Training 16 Hours \$1,200.00
- Annual Remote Updates \$299.00
- Annual Support Hours 10 Hours \$665.00

SOLUS LITE ESTIMATE NOTES:

--- Customer must contact meter company for any cost on their side.

--- Estimate does not include:

- Conversion – requires demo and data grab – DOES NOT INCLUDE HISTORY
- Customization
- Other modules not included within estimate but included on the Options Page

Denali Fund Accounting Annual Subscription: \$2,550.00

Includes:

- 3 Users
- General Ledger & Budget Management
- Bank Reconciliation
- Accounts Payable
- Payroll

Professional Services for Accounting Software:

Includes:

- Training 16 Hours \$1,800.00



SOFTWARE

- Utility/Water Billing
- Fund & Business Accounting
- Court Software
- Web Design & Hosting
- Off-Site Backup

HARDWARE

- Network Consulting
- Custom Built Servers & PCs
- Surveillance Cameras
- Phone Systems
- Managed Services

Large enough to meet your needs, small enough to care.

- Annual Support 16 Hours \$1,800.00

ACCOUNTING ESTIMATE NOTES:

--- Estimate does not include:

- Conversion - requires demo and data grab - Would be for GL & Vendor Master Tables Only - DOES NOT INCLUDE HISTORY
- Customization
- Other modules not included within estimate but included on the Options Page

TOTAL

\$12,164.00



SOFTWARE

- Utility/Water Billing
- Fund & Business Accounting
- Court Software
- Web Design & Hosting
- Off-Site Backup

HARDWARE

- Network Consulting
- Custom Built Servers & PCs
- Surveillance Cameras
- Phone Systems
- Managed Services

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Annual Fees After First Year:

Include:

- Software Updates/Support Contract (10 hours)

Solus Lite

\$964.00

- Annual Denali Subscription:

\$2,550.00

- Annual Denali Support (16 hours)

\$1,800.00

Total Annual Fees After First Year:

\$5,314.00

Customer Signature: _____

Terri Stewart Sales / Customer Care / terri@jayhawksoftware.com / 620-365-8065

Denali Options

SIGNED QUOTE WITHOUT DATA CONVERSION OPTION SELECTED IS NOT VALID:

No data conversion needed. Customer will be required to manually enter all GL account, vendor and bank account and other info for all modules purchased. Customer should confer with Jayhawk staff whether this is a suitable option depending on number of GL accounts, vendors etc.

Automated Accounting Conversion - \$360-\$960 per module (estimated) depending on data format and number of records. Data must be provided in a compatible file format (delimited text, CSV, Excel, etc.) to convert into Cougar/Denali. A more exact price can be provided after a review of the actual data in the format that it will be converted from. Only current data fields listed below will be imported unless other arrangements are made (i.e. transactions detail or history are NOT included). Beginning balance amounts and additional transaction codes, payroll codes, tax codes, etc. will also need setup before the software can be used. Please select from the following modules and fields available for conversion:

GL - Account Info - #, description, type – Master Table Only

AP - Vendor Info - name, address, phone, remit to address, acct # - Master Table Only

- Additional User: \$500 at initial install, \$600 at a later date
- e-Delivery: \$750 per seat, per year
- Inventory: \$500 per year
- Accounts Receivable: \$500 per year

ADVANTAGE COMPUTER / JAYHAWK SOFTWARE

DISCLAIMER INFORMATION

Jayhawk Software Products:

High-Speed Internet required. Remote setup by Jayhawk installation technician via Internet during Normal Office Hours. Base software package including basic tracking of property, accounts, billing, payments, and reports. System will include ability to print bills on a limited selection of card formats, so customer must be willing to use required format or full page statement that comes standard or incur charges for custom bill. If customer chooses bill card option, laser printer with ability to handle legal size cardstock is required. Unless otherwise specified the software does not include Custom Programming, Add-On Modules, Conversion, Training, or a Support Contract. **If conversion is quoted, History will not be converted.**

NOTE: Estimated date of delivery is contingent upon schedule as of the date of receipt of payment from customer.

Current schedule for delivery of "off the shelf" package is 2-3 months. Delivery of customized software or software with conversion is estimated at 12 or more months depending on customization(s).

Network License:

Additional network user license: \$420 with initial purchase, \$770 if purchased at a later date. Includes 90 minutes of installation. Each additional hour is billable at \$97.50 an hour. Does not cover issues unrelated to the installation of our software i.e. clients not visible/networking issues.

Training:

Training is available during Normal Office Hours. Training is billed in 15 minute increments. Recommended training time is estimated between 8 and 18 hours. This will depend on your staff's prior familiarity with computerized utility billing software. On Site training is available, ask our sales staff for a detailed quote. **Training hours must be used within 6 months.**

Support:

Support Contract and Software Updates/Maintenance via live operator, support number and email, with 4 hour or less call back guarantee. Support is available during Normal Office Hours. Additional support hours are available for purchase. Additional details provided in Contract Terms document.

Normal Office Hours:

Monday – Friday between 8:00 AM and 5:00 PM CST/CDT.

After Hour Rates:

After hour rates including weekends and holidays are as follows and WILL NOT be deducted from the support contract.

Weekday - 5:00 PM to 8:00 AM (CST/CDT) \$150/hour (1 hr. min + 1/2 hr. increments thereafter)

Weekend - 5:00 PM Friday to 8:00 AM Monday (CST/CDT) \$170/hour (1 hr. min + 1/2 hr. increments thereafter)

Company Holidays – Any Time (CST/CDT) \$200/hour (1 hr. min + 1/2 hr. increments thereafter)

Customer Signature: _____

Advanced Computer-JayHawk Software

Full Phone System-\$9915.00

Admin (2)	\$3,966.00
Court(1)	\$1,983.00
Codes(1)	\$1,983.00
Utilities(1)	\$1,983.00
Total	\$9,915.00

Software(Utilities & Accounting)-\$12,164.00

Utilities	\$4,054.67
Codes	\$4,054.67
Admin	\$4,054.00
Total	\$12,163.34

Yearly Cost-\$5,314.00

Utilities	\$1,771.33
Codes	\$1,771.33
Admin	\$1,771.34
Total	\$5,314.00

