

**CITY COUNCIL MEETING  
OF THE CITY OF LINN VALLEY, KANSAS  
AUGUST 26, 2024  
AGENDA**

**CALL TO ORDER**

**2025 BUDGET HEARING**

1. OPEN REVENUE NEUTRAL HEARING
2. PUBLIC COMMENTS ON EXCEEDING THE REVENUE NEUTRAL RATE
3. CLOSE REVENUE NEUTRAL HEARING
4. ADOPT RESOLUTION 134-EXCEED REVENUE NEUTRAL RATE
  - A. RECORD VOTES
5. OPEN BUDGET HEARING
6. PUBLIC COMMENTS ON THE 2025 BUDGET
7. CLOSE BUDGET HEARING
  - A. COUNCIL DISCUSSION ON THE BUDGET
8. ADOPT BUDGET
  - A. COUNCIL SIGNS CERTIFICATE PAGE OF BUDGET

**CITY COUNCIL MEETING**

1. ROLL CALL

MAYOR DONELSON	PRESIDENT SUPPENBACH	GRAVELLE
HEMPHILL	DONHAM	WEERS
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AUGUST 12, 2024, MINUTES
4. UNFINISHED BUSINESS
  - A. REVISED ROOF BIDS (5/31/2024)
  - B. CITY HALL RENTAL/LEASE AGREEMENT (8/12/24)
  - C. EMPLOYEE CELL PHONES (7/8/2024)
  - D. COUNCIL COMPUTERS (7/8/24)

E. ECONOMIC DEVELOPMENT APPLICATION (6-10-24)

F. PROPERTY ACQUISITION (8-26-24)

5. NEW BUSINESS

6. PUBLIC COMMENTS

7. ADJOURNMENT

**MEETING OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
AUGUST 12, 2024  
6:00 pm**

**Mayor Lewis Donelson** called the meeting to order at 6:00 pm.

**COUNCIL MEMBERS PRESENT:** Richard Gravelle, Robert Suppenbach, Michael Hemphill,  
John Weers, and Dan Donham.

**Also in attendance:** City Attorney James Brun  
Public Safety Director Corey Murrison.

**APPROVAL OF MINUTES**

**JULY 8, 2024, MINUTES**

Councilman Hemphill made the motion to approve the July 8, 2024, minutes. Motion was seconded by Councilman Donham, motion carried 5-0.

**JULY 15, 2024, MINUTES**

Councilman Hemphill made the motion to approve the July 15, 2024, Special Meeting minutes. Motion was seconded by Councilman Suppenbach, motion carried 5-0.

**WASTEWATER PROJECT UPDATE-WESLEY WEISHAAR**

Mr. Weishaar reported to the council that the drawings have been updated with the three (3) cell design as opposed to the four (4) cell design. The lift/dump station will be on the northwest side of the existing lagoons. All the plans have been sent for review and then will be forwarded to KOHE. Once it is approved by KDHE, the bidding process can begin. He is hoping to start construction later this year or early next year.

**FEASIBILITY STUDY CONTRACT**

Aaron Gastro with BG consultants sent over an agreement to perform a feasibility study on several properties, to assist with the location of the new City Hall. The contract submitted was not ready for signature, several changes need to be made.

City Attorney Brun requested a five (5) minute Legal Executive Session. Councilman Weers made a motion to move into Executive Session for Legal Contractual Discussion to return at 6:13pm. Motion was seconded by Councilman Suppenbach, motion carried 5-0. Council Member moved into Executive Session at 6:08pm.

At 6:13pm City Council returned; Councilman Suppenbach made a motion to extend Executive Session another five (5) minutes to return at 6:22pm. The motion was seconded by Councilman Hemphill, motion carried 5-0.

The meeting was called back to order at 6:20pm. Mayor Donelson would agree to the contract with the listed changes: 1) Page 4 section 3.1.7 define the client as the City of Linn Valley 2) page 5 section 4.1.4 the approval amount needs change to \$9350.00. Councilman Suppenbach made a motion to enter the contract with BG Consultants with the legal changes for a fee not to exceed \$9500.00. Motion was seconded by Councilman Weers, motion carried 3-2, Councilman Gravelle and Councilman Hemphill voting nay.

### **CALDWELL TANKS-INVOICE #8**

Councilman Suppenbach made the motion to pay Caldwell Tanks Invoice Number eight (8) in the amount of \$53,200.00. The motion was seconded by Councilman Gravelle, motion carried 5-0.

### **DEPARTMENT REPORTS**

#### **CLERK REPORT**

The City Clerk reported a total income of \$60,590.33 and expenses totaling \$125,317.94. The total vouchers totaled \$124,782.99. It was pointed out to the council that under the Special Revenue Funds a new line item for Public Safety Reserve has been added, This is the money collected with the 1% sales tax, the current amount is \$12,076.64. The payments have been monthly deposits instead of quarterly deposits. Our first deposit was in May.

#### **VOUCHER APPROVAL**

Councilman Hemphill made the motion to approve the vouchers in the amount of \$124,782.94. The motion was seconded by Councilman Suppenbach, motion carried 5-0.

#### **CREDIT CARD UPDATES**

Councilman Suppenbach made the motion to allow the City Clerk to make changes on the Credit Cards. The motion was seconded by Councilman Hemphill, motion carried 5-0.

#### **SEWER SYSTEM REPORT**

Council members reviewed the low-pressure sewer system report from Mike Page.

#### **NUNISANCE CODES REPORT**

Mr. German reported seven (7) certified letters were mail last month for various violations, including two (2) campers on one lot, tents being used as storage, non-tagged vehicles, campers on lots with structures, working without a permit and metal storage containers.

#### **BUILDING INSPECTOR REPORT**

Year to date 150 permits have been submitted, 134 of those were approved and 96 are still open. A total of 50 inspections were done, four (4) of those were new residences, thirteen (13) were for new electrical services, thirty (30) were for new sewer tanks.

Mayor Donelson requested a motion for a 10-minute Executive Session for non-elected personnel. Councilman Suppenbach made a motion to move into Executive Session for non-elected personnel to return at 7:27pm. The motion was seconded by Councilman Hemphill, motion carried 5-0. The council members moved into Executive Session at 7:17pm.

The meeting was called back to order at 7:27pm. Councilman Suppenbach made the motion to increase the wages for Jenny Schooler \$2.00 per hour, from \$18.63 per hour to \$20.63 per hour effective September 1<sup>st</sup> payroll. The motion was seconded by Councilman Hemphill, motion carried 5-0.

#### **PUBLIC SAFETY REPORT**

Public Safety Director Murrison presented his report. The Police Department wrote 17 traffic citations for various offenses. They also had violations for leaving the scene of an accident, no insurance and driving in violation of restrictions. They wrote reports on theft, criminal deprivation of property and hit and run. They had one arrest for driving while suspended.

The Fire Department ran six (6) EMS assist calls, one (1) structure fire, one (1) RV fire, one (1) Injury Accident, one (1) grass fire and one (1) vehicle fire.

## **PROJECT REPORTS**

### **WASTEWATER REPORT**

This item was covered by Wesly Weishaar under Agenda item number four.

### **WATER REPORT**

There are still a few easements yet to be signed, two have been turned in incomplete. The POA is reviewing their contract.

### **NEW CITY HALL**

This item was covered under the Feasibility Study Contract Agenda Item.

## **UNFINISHED BUSINESS**

### **ROOF BIDS**

At the June 10, 2024, meeting Mr. German was asked to get revised bids for fixing the roof or total roof replacement. Two (2) bids were presented to the council, one bid could not bid a total replacement without a core sample, the other quoted \$3.00 per square foot. Steve was asked to get a bid for a total tear off and new roof, also, fix the roof over the breezeway that leads to the back building.

### **CITY HALL RENTAL/LEASE EXTENSION**

Willscot has presented a new lease agreement extending the lease until September 2027 with an increase from \$1641.15 to \$1805.27 starting in December 2024. The new lease agreement will be sent to legal for review.

### **COMPUTERS-COUNCIL MEMBERS**

It has come to the attention of the Mayor that all personal computers could at some point become a part of a KORA request. Councilman Suppenbach found adequate computers for the basic needs for the council for \$228.00 each. The Mayor asked for each council members verbal vote, it was noted that Councilman Hemphill and Councilman Donham already had computers purchased by the prior City Clerk. All members voted yay for computers. This will be discussed in greater detail at the meeting in September.

### **EMPLOYEE CELL PHONES**

Cell phones would cost approximately \$50.00 per employee. Council members have been asked to consider the need for cell phones and will be discussed in more detail in September.

### **FRANCHISE FEES**

Attorney Brun is still working on a Franchise fee increase from Evergy. Currently we receive 2% and would like to request a 5% fee.

### **ECONOMICAL DEVELOPMENT COMMITTEE**

A preliminary application has been created, legal had several suggestions of changes that needed to be made. The application will be revised and resubmitted to the council and legal in September. There is already one person interested in participating on the committee. The mayor asked each council member for their opinion of the application process, , the consensus was 3 yay, 1 nay, 1 indifferent. Clerk Cyr will have updated application at the September meeting.

## **OLD CITY HALL**

There was some discussion about demolishing the old city hall building. It will be discussed further at a future meeting.

## **NEW BUSINESS**

### **LIVE STREAM EQUIPMENT**

Councilman Suppenbach explained the live stream issues we were having, it came down to software, camera and the new microphones. He has found the camera and equipment that will allow live streaming the City Council meetings. It was mentioned that a projection screen would also be helpful for audience members and live viewers to view the handouts provided by speakers. It was decided to get the live stream up and running first and address the projection screen later. Councilman Weers made the motion to allow the City Clerk to spend up to \$1200.00 to purchase the equipment needed for live streaming. The motion was seconded by Councilman Suppenbach, motion carried 5-0.

Mayor Donelson asked all council members to make sure they all have access to their Drop Boxes, if anyone is having problems please contact the City Clerk.

The League of Municipalities is offering the City of Linn Valley a voting membership. That offers us the opportunity to have input on issues being presented to the State. This will require the Mayor and each Mayor that follows the task of participating. All members of the council agreed to becoming a voting member. No motion was necessary.

## **PUBLIC COMMENTS**

An Audience member asked for clarification on the ownership of the grinder pumps and the sewer lines. Also in question was the response time between a phone call to the operator and when they will show up to fix the problem. The Mayor is going to ask our sewer operator for a response to that question.

## **ADJOURNMENT**

Councilman Suppenbach made a motion to adjourn. Councilman Weers seconded; motion carried 5-0. The meeting adjourned at 8:42pm.

Submitted By:  
Mendi Cyr  
City Clerk

## Procedure for Revenue Neutral Hearing and Budget Hearing

At the time and date listed in your Notice of Hearing to Exceed Revenue Neutral Rate and Budget Hearing, each taxing district that is exceeding the Revenue Neutral Rate needs to follow the steps listed below, in order. If you do not complete these steps, in the correct order, a taxpayer could file a protest with the State and you could be required to refund all tax money that was over your Revenue Neutral Rate.

1. The Chair or Mayor needs to announce that the Revenue Neutral Hearing is open.
2. Ask if there is any public comment on exceeding the Revenue Neutral Rate.
3. After the public asks questions, announce that the Revenue Neutral Hearing is closed.
4. Make a motion and second the motion to adopt the Resolution to exceed the Revenue Neutral Rate. Vote on the motion.
5. Record how each member voted on the Resolution.
6. Sign the Resolution.
7. The Chair or Mayor then needs to announce that the Budget Hearing is open.
8. Ask if there is any public comment on the budget.
9. After the public asks questions, announce that the Budget Hearing is closed.
10. If the Board wants to make changes to the budget, discuss the changes and come to an agreement.
11. Make a motion and second the motion to adopt the Budget, either as published, or with the changes that were agreed on. Vote on the motion.
12. Sign the Certificate Page of the Budget.
13. Send copies of the Signed Certificate Page, the Signed Resolution to Exceed Revenue Neutral, and the Roll Call Vote to the County Clerk.

**Input Sheet for City Budget Workbook**

Enter city name ("City of \_\_\_ "):  
 Enter county name followed by "County":

City of Linn Valley  
 Linn County

Enter year being budgeted (YYYY): 2025

Enter the following information from the sources shown. This information will flow throughout the budget worksheets to the appropriate locations.

**Note: All amounts are to be entered as whole numbers only.**

**The input for the following comes directly from the 2024 Budget, Certificate Page. If budget was amended, use the amended figures.**

Fund Names:	Statute	2024 Expenditures	2023 Ad Valorem Tax
General	12-101a	1,052,829	767,099
Debt Service	10-113		
Library	12-1220		
Fund name for all funds with a tax levy:			
Total Ad Valorem Tax Levy Funds for 2024 Budgeted Year			767,099

Other (non-tax levy) fund names:

Special Highway	176,106
Parks & Recreation	3,551
Sewer Utility	440,009
Public Safety Sales Tax	36,000

Single No Tax Levy Fund: \_\_\_\_\_

Total Expenditures for 2024 Budgeted Year 1,708,495

Non-budgeted funds:

- 1 Sewerage Reserve Fund
- 2 Capital Improvement Fund
- 3 Equipment Reserve Fund
- 4 ARPA Fund
- 5 Mayor's Christmas Tree

**The input for the following comes directly from the 2024 Budget, Budget Summary Page.**

	2022 Tax Rate (2023 Column)
General	36.685
Debt Service	
Library	
0	
0	
0	
0	
Total	36.685

Total Tax Levied (2023 budget column)  
Assessed Valuation (2023 budget column)

571,796  
 15 586 646



**Note: All amounts are to be entered as whole numbers only.**

From the County Clerk's Budget Information	
Total Assessed Valuation for 2024	23,656,930
Gross earnings (intangible) tax estimate for 2025	
Neighborhood Revitalization	

Revenue Neutral Rate 32.426!

Actual Tax Rates for the 2024 Budget:

<u>Fund</u>	<u>Rate</u>
General	40.174
Debt Service	
Libr	
0	
0	
0	
0	
<u>!Total</u>	40.174

Final Assessed Valuation from the November 1, 2023 Abstract 19,094,338!

From the County Treasurer's Budget Information - Budget Year Estimates	
Motor Vehicle Tax Estimate	59,315
Recreational Vehicle Tax Estimate	4,388
16/20 M Vehicle Tax Estimate	321
Commercial Vehicle Tax Estimate	
Watercraft Tax Estimate	3,718

**Computation of Delinquency**

Actual Delinquency for 2022 Tax - (e.g. rate .01213 = 1.213%; key in 1.2)

Delinquency% used in this budget will be shown on all fund pages with a tax levv\*\* 2.0%!

**\*\*Note:** The delinquency rate can be up to 5% more than the actual delinquency rate from the previous year.

From Municipal Services Website (Budget Workbooks and Tax Estimates)	
2025 State Distribution for Kansas Gas Tax	23,490
2025 County Transfers for Gas***	
Adjusted 2024 State Distribution for Kansas Gas Tax	23,510
Adjusted 2024 County Transfers for Gas***	

**\*\*\*Note:** Only used when a portion of the county momes are d lstrbuted to the c ltlles under the provl 's' ions of K.S.A. 79-342Sc

From the 2023 Budget Certificate Page	
Funds	2023 Expenditure Amounts Budget Authority
General	985,986
Debt Service	
Librarv	
0	
0	
0	
0	
Special Highway	145,208
Parks & Recreation	2,851
SewerUtilityv	596,169
0	
Public Safetv Sales Tax	
0	
0	

Note: If the 2023 budget was amended, then the expenditure amounts should reflect the amended expenditure amounts.

**Public Hearing Input Options**

This tab will populate the date, time and location of the public hearing on the selected hearing pages, as well as other required information. Please enter the relevant information in the GREEN cells.

Please review the sections below to determine which hearing notice best fits the needs of the taxing subdivision. Please contact Municipal Services with questions.

**WARNING:** Prior to providing newspaper with hearing notice, review all of the information has properly been input and linked to the publication draft.

**Input Examples**

Official Title: City Clerk, City Treasurer, Mayor  
 Date: August 12, 2022  
 Time: 7:00 PM or 7:00 AM  
 Location: City Hall  
 Available at: City Hall

**Budget Hearing Notice Only**

Official Name: Mr. [Name]  
 Official Title: City Clerk  
 Date: August 12, 2024  
 Time: 6:00 pm  
 Location: City Hall  
 Budget Available at: City Hall

*Taxing subdivisions that do not require a hearing to exceed the revenue neutral rate or will hold/publish the rate hearing separately from the budget hearing, please complete the information in green cells of the "Budget Hearing Notice Only" section.*

*You will print the tab "Budget Hearing Notice" and publish this notice in the newspaper at least 10 days prior to the budget hearing.*

**Combined Revenue Neutral Rate & Budget Hearing Notice**

Official Name: L  
 Official Title: L  
 Date: L  
 Time: L  
 Location: L  
 Budget Available at: L

*Taxing subdivisions that wish to hold a hearing to exceed the revenue neutral rate in conjunction with the regular budget hearing should complete the green cells in the section called "Combined Rate & Budget Hearing Notice".*

*You will print the tab called "Combined Rate & Budget Hearing Notice" and publish this notice in the newspaper at least 10 days prior to the hearing date. Additionally, the taxing subdivision will publish a notice of hearing to exceed the RNR to their website (if maintained).*

**Hearing to Exceed the Revenue Neutral Rate Notice Only**

Date: L  
 Time: L  
 Location: L

*If the taxing subdivision wishes to hold or publish the hearing to exceed the revenue neutral rate separate from the budget hearing, the subdivision may choose the alternate publication "Hearing to Exceed the Revenue Neutral Rate". Note: If using this option, the subdivision MUST also publish the budget hearing notice.*

City of Linn Valley

2025

**Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates**

Budgeted Funds for 2024	Ad Valorem Levy Tax Year 2023	Allocation for Proposed Year 2025				
		MVT	RVT	16/20M Yeh	Comm Yeh	Watercraft
General	767 099	59 315	4 388	321	0	3 718
Debt Service						
Librarv						
<b>TOTAL</b>	<b>767 099</b>	<b>59 315</b>	<b>4 388</b>	<b>321</b>	<b>0</b>	<b>3 718</b>

County Treas Motor Vehicle Estimate	<u>59,315</u>				
County Treas Recreational Vehicle Estimate		<u>4,388</u>			
County Treas 16/20M Vehicle Estimate			<u>321</u>		
County Treas Commercial Vehicle Tax Estimate				<u>0</u>	
County Treas Watercraft Tax Estimate					<u>3,718</u>
Motor Vehicle Factor	<u>0.07732</u>				
Recreational Vehicle Factor		<u>0.00572</u>			
16/20 Vehicle Factor			<u>0.00042</u>		
Commercial Vehicle Factor				<u>0.00000</u>	
Watercraft Factor					<u>0.00485</u>

**Schedule of Transfers**

<b>Expenditure Fund Transferred From:</b>	<b>Receipt Fund Transferred To:</b>	<b>Actual Amount for 2023</b>	<b>Current Amount for 2024</b>	<b>Proposed Amount for 2025</b>	<b>Transfers Authoi:ized by Statute</b>
General Fund	Capital Improvement	25,000	10,000	1,000	12-1,118
General Fund	Special Equipment	25,000	10,000	1,000	12-1,117
Sewer	Sewer Reserve	9,544			12-631p
	<b>Totals</b>	59,544	20,000	2,000	
	<b>Adjustments*</b>				
	<b>Adjusted Totals</b>	59,544	20,000	2,000	

\*Note: Adjustments are required only if the transfer is being made in 2024 and/or 2025 from a non-budgeted fund.

**STATEMENT OF INDEBTEDNESS**

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amt Outstanding Jan 1 2024	Date Due		Amount Due 2024		Amount Due 2025	
						Interest	Principal	Interest	Principal	Interest	Principal
<b>General Obligation:</b>											
Lagoons - Temporary Note	6/29/2022	6/1/2026	2.40	6 416 000	6 416,000	12/1		153 984	0	153.984	0
Water - Temporary Note	6/6/2023	12/1/2025	5.00	3 980 000	3 980 000	12/1		199 000	0	199.000	3,980 000
Series 2015A	5/21/2015	5/21/2055	2.75	2 392 000	2 167 652	5/21	5/21	58 471	42,126	57,312	43 445
Series 2015B	5/21/2015	5/21/2025	2.75	200 000	177,772	5/21	5/21	4,889	3 523	4 792	3 633
<b>Total G.O. Bonds</b>					<b>12,741.424</b>			<b>416.344</b>	<b>45 649</b>	<b>415 088</b>	<b>4 027.078</b>
<b>Revenue Bonds:</b>											
<b>Total Revenue Bonds</b>					<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other:</b>											
<b>Total Other</b>					<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Indebtedness</b>					<b>12 741 424</b>			<b>416 344</b>	<b>45.649</b>	<b>415.088</b>	<b>4,027 078</b>

**STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION\***

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance As Beginning of 2024	Payments Due 2024	Payments Due 2025
2019 Charger	11/23/2020	2/17/1900	3.50	21 000	5 000	5.164	0
2019 Ford Escaoc	2/7/2022	2/17/1900	2.00	27 314	12,067	12 067	0
<b>Totals</b>					<b>17.067</b>	<b>17 231</b>	<b>0</b>

**\*\*\*If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.**

**FUND PAGE FOR FUNDS WITH A TAX LEVY**

Adopted Budget <b>General</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	103,705	217,633	12,780
Receipts:			
Ad Valorem Tax	553,214	767,099	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax	2,322	11,054	
Motor Vehicle Tax	60,605	55,873	59,315
Recreational Vehicle Tax	5,046	3,782	4,388
16/20M Vehicle Tax		608	321
Commercial Vehicle Tax			0
Watercraft Tax		2,646	3,718
Gross Earning (Intangible) Tax			0
Mineral Production Tax			
Local Alcoholic Liquor			
Compensating Use Tax			
Local Sales Tax			
Insurance Dividend	9,968	9,600	9,600
Fire Department	15,000	15,000	15,000
Sale of Merchandise	4,080	135	
Franchise Tax	16,738	33,000	55,000
Licenses	8,105	6,550	7,000
Building Permits	55,113	62,000	55,000
Cell Tower Rent	6,701	6,820	6,956
Fines & Fees	53,368	24,000	30,000
Prior Years Personal Property Tax	235	300	200
Real Estate Redemption	14,505	10,000	10,000
Social Utility Assessment	935		
Transfer In	23,777		
In Lieu of Tax (IRB)			
Interest on Idle Funds	3,811	4,000	4,000
Neighborhood Revitalization Rebate			0
Miscellaneous	3,180	100	500
Does miscellaneous exceed 10% of Total Rec			
<b>Total Receipts</b>	<b>836,703</b>	<b>1,012,567</b>	<b>260,998</b>
<b>Resources Available:</b>	<b>940,408</b>	<b>1,034,331</b>	<b>273,778</b>
Expenditures:			
General Government	117,180	230,400	262,500
City Hall Buildings	34,542	53,200	55,000
Municipal Court	24,359	27,325	29,610
Legal Services	64,948	61,400	63,540
Codes Enforcement	129,641	120,633	169,500
Planning & Zoning	0	10,900	16,700

Police Department			
Vehicles & Equipment	16,177	25,000	25,000
Contractual	683	967	975
Operations	13,986	13,334	15,900
Payroll	262,529	294,620	305,850
Vehicle Operations	17,377	20,358	21,000
Clerk/Admin			
Operations	1,376	2,535	2,750
Payroll	105,783	109,350	108,000
Fire Department	41,646	38,655	54,857
Governing Body	11,589	10,874	11,950
Debt Service	26,829		12,000
Transfers Out:			
Transfer to Cap Improvement	25,000	1,000	1,000
Transfer to Equipment Reserve	25,000	1,000	1,000
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Ex:			
<b>Total Expenditures</b>	<b>918,645</b>	<b>1,021,551</b>	<b>1,157,132</b>
Unencumbered Cash Balance Dec 31	21,763	12,780	XXXXXXXXXXXXXXXXXXXX
2023/2024/2025 Budget Authority Amount:	985,986	1,052,829	1,157,132
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	1,157,132
		Tax Required	883,354
	Delinquent Comp Rate: 2.0%		17,998
	Amount of 2024 Ad Valorem Tax		<b>901,352</b>

**ICPA Summary**



City of Linn Valley

2025

**OPTIONAL DETAIL PAGE FOR ANY FUND**

Adopted Budget Fund - Detail Expend	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Expenditures:			
General Government			
Capital Outlay	21,242	35,000	42,000
Insurance	55,884	60,000	68,000
Employee Benefits	355	90,000	100,000
Contractual	7,768	12,000	17,000
Operations	31,543	33,000	35,000
Discretionary	388	400	500
<b>Total</b>	<b>117,180</b>	<b>230,400</b>	<b>262,500</b>

**City Hall Buildings**

Contractual	4,052	15,800	15,800
Rent	21,745	19,700	23,000
Operations	1,600	3,700	6,500
Utilities	7,145	14,000	15,000
<b>Total</b>	<b>34,542</b>	<b>53,200</b>	<b>60,300</b>

**Municipal Court**

Salaries	12,952	11,450	12,610
Contractual	10,834	15,275	16,400
Operations	573	600	600
<b>Total</b>	<b>24,359</b>	<b>27,325</b>	<b>29,610</b>

**Legal Services**

Salaries	64,948	61,400	63,540
<b>Total</b>	<b>64,948</b>	<b>61,400</b>	<b>63,540</b>

**Codes Enforcement**

Salaries	93,172	102,823	140,000
Contractual	30,065	11,000	22,000
Operations	5,023	4,310	4,500
Vehicle Operations	1,381	2,500	3,000
<b>Total</b>	<b>129,641</b>	<b>120,633</b>	<b>169,500</b>

**Planning & Zoning**

Salaries			
Contractual	0	10,000	15,000
Operations	0	900	1,700
<b>Total</b>	<b>0</b>	<b>10,900</b>	<b>16,700</b>

**Fire Department**

Salaries	14,395	14,100	17,607
Contractual	9,048	7,200	8,500
Operations	16,657	9,855	11,250
Vehicles & Equipment	0	0	10,000
Vehicle Operations	1,546	7,500	7,500
<b>Total</b>	<b>41,646</b>	<b>38,655</b>	<b>54,857</b>

Governing Body

Salaries	9,081	9,174	9,350
Contractual	658	1,000	900
Operations	1,850	700	1,700
<b>Total</b>	<b>11,589</b>	<b>10,874</b>	<b>11,950</b>

<b>!Page Total</b>	<b>423,905</b>	<b>5s3.3s1</b>	<b>668,957</b>
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City of Linn Valley

2025

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Special Highway</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	138,056	161,301	181,711
Receipts:			
State of Kansas Gas Tax	28,049	23,510	23,490
County Transfers Gas		0	0
Interest on Idle Funds	2,591	2,700	2,700
Miscellaneous	360	100	100
Does miscellaneous exceed 10% of Total Rec			
<b>Total Receipts</b>	<b>31,000</b>	<b>26,310</b>	<b>26,290</b>
<b>Resources Available:</b>	<b>169,056</b>	<b>187,611</b>	<b>208,001</b>
Expenditures:			
Supplies	471	500	500
Maintenance & Repairs	6,460	4,500	205,000
Utilities	824	900	1,000
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
<b>Total Expenditures</b>	<b>7,755</b>	<b>5,900</b>	<b>206,500</b>
Unencumbered Cash Balance Dec 31	161,301	181,711	1,501
2023/2024/2025 Budget Authority Amount:	145,208	176,106	206,500

Adopted Budget <b>Parks &amp; Recreation</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	2,851	3,201	3,551
Receipts:			
Linn County Treasurer	350	350	350
Charges to Customers			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
<b>Total Receipts</b>	<b>350</b>	<b>350</b>	<b>350</b>
<b>Resources Available:</b>	<b>3,201</b>	<b>3,551</b>	<b>3,901</b>
Expenditures:			
Programs			3,901
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exm			
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>3,901</b>
Unencumbered Cash Balance Dec 31	3,201	3,551	0
2023/2024/2025 Budget Authority Amount:	2,851	3,551	3,901

ICPA Summary

City of Linn Valley

2025

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget Sewer Utilitv	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	495,656	527,925	490,851
Receiots:			
Charges to Customers	221,938	282,000	290,000
Lagoon Use	75,400	83,600	86,000
New Installs	7,191	18,000	13,000
Interest on Idle Funds	2,202	15,000	11,000
Miscellaneous	470	2,000	2,000
Does miscellaneous exceed 10% of Total Rec			
<b>Total Receipts</b>	<b>307,201</b>	<b>400,600</b>	<b>402,000</b>
<b>Resources Available:</b>	<b>802,857</b>	<b>928,525</b>	<b>892,851</b>
Expenditures:			
Debt Payment	109,182	109,008	109,182
Administrative	4,903	5,000	40,000
Equipment Repair & Maintenance	24,975	70,145	70,000
Maintenance	24,089	120,000	120,000
Contractual	18,693	28,000	28,000
Professional Services	5,000	10,000	8,000
Operations	48,718	30,000	30,000
Payroll	23,778	25,000	25,000
Utilities	2,529	2,000	2,500
Vehicle Expenses	3,521	3,521	40,000
Buildings		35,000	40,000
Transfer to Sewage Reserve Fund	9,544		
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
<b>Total Expenditures</b>	<b>274,932</b>	<b>437,674</b>	<b>512,682</b>
Unencumbered Cash Balance Dec 31	527,925	490,851	380,169
2023/2024/2025 Budget Authority Amount:	596,169	440,009	512,682

Adopted Budget 0	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	0	0	0
Receiots:			
Charges to Customers			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources Available:</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:			
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exo			
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>
Unencumbered Cash Balance Dec 31	0	0	0
2023/2024/2025 Budget Authority Amount:	0	0	0

ICPA Summary

City of Linn Valley

2025

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Public Safety Sales Tax</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	0	0	18,000
Receipts:			
Sales Tax		18 000	36 000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>18 000</b>	<b>36 000</b>
<b>Resources Available:</b>	<b>0</b>	<b>18,000</b>	<b>54,000</b>
Exoenditures:			
Salaries & Wages			
Employee Benefits			
Public Safety Equipment	0	0	54 000
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exo			
<b>Total Exoenditures</b>	<b>0</b>	<b>0</b>	<b>54,000</b>
Unencumbered Cash Balance Dec 31	0	18 000	0
2023/2024/2025 Budget Authority Amount:	0	36,000	54,000

Adopted Budget <b>0</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources Available:</b>	<b>0</b>	<b>0</b>	<b>0</b>
Exnenditures:			
Salaries & Wages			
Emnlovee Benefits			
Cash Reserve (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
<b>Total Exoenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>
Unencumbered Cash Balance Dec 31	0	0	0
2023/2024/2025 Budget Authority Amount:	0	0	0

City of Linn Valley

**NON-BUDGETED FUNDS**  
(Only the actual budget year for 2023 is reported)

2025

Non-Budgeted Funds

1) Fund Name:	2) Fund Name:	3) Fund Name:	4) Fund Name:	5) Fund Name:	Total
<b>Sewerage Reserve Fund</b>	<b>Capital Improvement Fund</b>	<b>Equipment Reserve Fund</b>	<b>ARPA Fund</b>	<b>Mayor's Christmas Tree</b>	
Unencumbered	Unencumbered	Unencumbered	Unencumbered	Unencumbered	
Cash Balance Jan I 1-----1 40,194	Cash Balance Jan I 1-----1 23,891	Cash Balance Jan I 29,695	Cash Balance Jan I 51,258	Cash Balance Jan I 1,030	146,068
Receipts:	Receipts:	Receipts:	Receipts:	Receipts:	
Transfer from Sewer 9,544					
	Transfer from GF 25,000	Transfer from GF 25,000			
Total Receipts 9,544	Total Receipts 25,000	Total Receipts 25,000	Total Receipts 0	Total Receipts 0	59,544
Resources Available: 49,738	Resources Available: 48,891	Resources Available: 54,695	Resources Available: 51,258	Resources Available: 1,030	205,612
Expenditures:	Expenditures:	Expenditures:	Expenditures:	Expenditures:	
			Police Vehicle 45,190		
			Public Safety Equip 5,248		
Total Expenditures 0	Total Expenditures 0	Total Expenditures 0	Total Expenditures 50,438	Total Expenditures 0	50,438
Cash Balance Dec 31 49,738	Cash Balance Dec 31 48,891	Cash Balance Dec 31 54,695	Cash Balance Dec 31 820	Cash Balance Dec 31 1,030	155,174
					155,174

\*\* Note: These two block figures should agree.

**CPA Summary**

**Resolution No.134**

**A RESOLUTION OF THE CITY OF LINN VALLEY, KANSAS TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE;**

**WHEREAS**, the Revenue Neutral Rate for the City of Linn Valley was calculated as 32.426 mills by the Linn County Clerk; and

**WHEREAS**, the budget proposed by the Governing Body of the City of Linn Valley will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

**WHEREAS**, the Governing Body held a hearing on August 26, 2024 allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and

**WHEREAS**, the Governing Body of the City of Linn Valley having heard testimony, still finds it necessary to exceed the Revenue Neutral Rate.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LINN VALLEY**

The City of Linn Valley shall levy a property tax rate exceeding the Revenue Neutral Rate of 32.426 mills.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

**ADOPTED** this 26 day of August 2024 and **SIGNED** by the Mayor.

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Mayor

Attested:

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City Clerk



Roofing and Construction  
 Justin Cutshaw  
 913-212-8830  
 justin.jccs@gmail.com

BID PROPOSAL FOR: City of Linn Valley  
 Linn Valley City Hall  
 22412 E. 2400 Rd.  
 Linn Valley Ks.

DATE 08/13/24

DESCRIPTION OF WORK: City Hall TPO Roof Replacement

- 1.) Remove and dispose of existing TPO roof membrane, pipe boots and Termination Bar.
- 2.) Replace with GAF 60 mill TPO Membrane Fully Adhered and 10' wide for less seams on the roof.
- 3.) Install new pipe boots.
- 4.) Perimeter of TPO to go farther down into gutter than existing to prevent leaking behind gutter system and fastened with new termination bar entire perimeter.
- 5.) 20 year GAF manufacturer warranty on TPO membrane and 10 year workmanship warranty on labor.

Price includes up to 2 sheets of plywood/OSB and Insulation if needed. In the event that additional plywood/OSB and insulation need replaced that will be a cost of \$3.00/sqft. If the entire roof section needs plywood/OSB and insulation replaced that will be \$3750.00 additional.

TOTAL: \$10,357.14

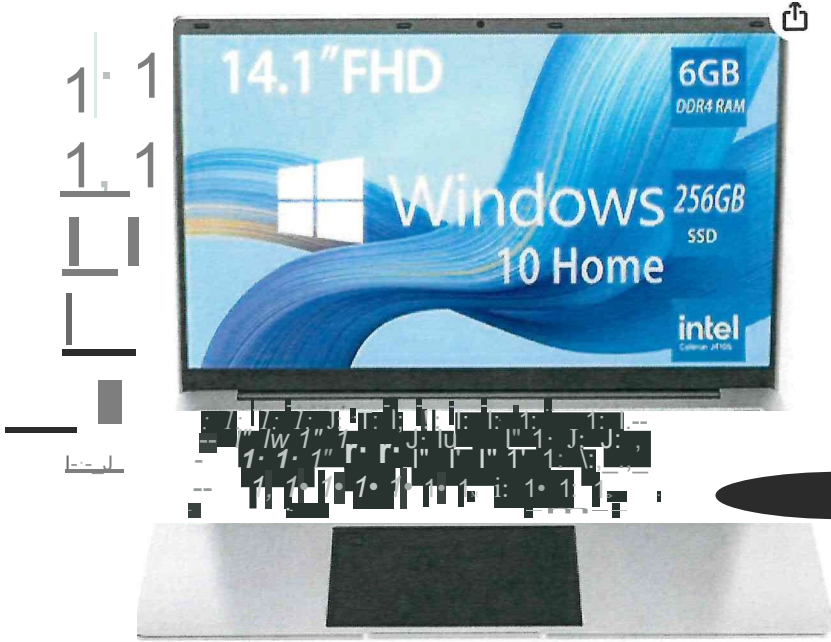
**Total Replacement \$14,107.14**

Sincerely,  
 Justin Cutshaw  
 JC Custom Services LLC.  
 justin.jccs@gmail.com  
 jccustomservicesllc.com  
 913-212-8830

PROPOSAL ACCEPTANCE \_\_\_\_\_

DATE \_\_\_\_\_





Roll over image to zoom in

# 14.1 Inch Windows Laptop Computer, Intel Celeron J4105 Processor, 6GB DDR4, 256GB SSD FHD IPS Screen (1920 \* 1200), Quad Core Windows 10 Laptop, Gaming Laptop 14in Business Notebook

Brand: ~~KB PADS~~ **\*\*\*\***

3.2 v 24 ratings | [Search this page](#)

List Price: [Details](#)

Price: **\$216.00**

[FREE Returns](#) v

You Save: **\$53.00 (20%)**

Capacity: **14.1 IN**

	KBJPADS
<b>Model Name</b>	W141
<b>Screen Size</b>	14.1 Inches
<b>Color</b>	Silver
<b>Hard Disk Size</b>	256 GB
<b>CPU Model</b>	Celeron
<b>Ram Memory Installed Size</b>	6 GB
<b>Operating System</b>	Windows 10
<b>Graphics Card</b>	Integrated
<b>Description</b>	
<b>CPU Speed</b>	2.6
<a href="#">See less</a>	

<b>GRAVELLE</b>	
<b>SUPPENBACH</b>	
<b>DONELSON</b>	
<b>WEERS</b>	
<b>TOTAL</b>	<b>\$816.00</b>



City of Linn Valley  
22412 E. 2400 Road  
Linn Valley, KS 66040  
(913) 757-2926

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**ECONOMIC DEVELOPMENT COMMITTEE APPLICATION**

Name: ..... Phone: .....

Address: .....

Email: ..... LV Property Owner:  Yes  No

Why do you want to serve on the Economic Development Committee?

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Name three (3) assets that you possess that you think would assist the Economic Development Committee?

1)

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2)

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3)

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**Return this application in person at the City Council Meeting on Monday September 9, 2024, at 6:00pm.**