

MEETING OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
January 23, 2023  
7:00 pm

Mayor Cindy Smith called the meeting to order at 7:00 pm.

Present at the meeting were Council Members Robert Suppenbach, Lewis Donelson, Brenda Muncy, John Weers, and Michael Hemphill.

Eric Groce was sworn in by City Clerk Karen Siffring as Planning and Zoning Commissioner.

The Council thanked Public Safety Director, Corey Murrison, for his work to arrest individuals for thefts in Linn Valley.

#### MEETING MINUTES

Councilman Suppenbach made a motion to accept the January 9, 2023 minutes as written. The motion was seconded by Councilwoman Muncy and the motion carried 5-0.

#### 2023 PRIORITY WORK PLAN

Water Project and Wastewater Project: Mayor Smith began review of the list with discussion on the water and wastewater projects and that there will be a future need for an operator of both systems.

Review of Staffing Requirements – Short Term and Long Term: The city budgeted for a new part-time police officer for this year. Hiring a city administrator in the future is a possibility.

Review Employee Handbook and Policies: The Mayor and Council will review and make recommendations.

Update Website & Update Employee Handbook: These have moved up the priority list.

Volunteer Fire FD Pay: Director Murrison will make recommendations regarding the fire department call-out pay & training compensation.

Replacement Fire Truck: The mayor and Director Murrison will discuss purchasing a fire truck with grants and city funds.

No Additional Debt: Future plans should consider not taking on additional debt.

2018 Zoning Ordinance: The Planning and Zoning Commission along with IBTS and employee input will review and update the Zoning Ordinance. The Commission will include long-term and short-term rental property discussions.

Comprehensive Plan: Review and update of the Comprehensive Plan is needed.

#### PLANNING AND ZONING MEETING

Councilman Donelson reported on the Planning Commission hearings and meeting held the previous week. The Commission's review of the water tower rezoning went smoothly, and the Commission will be moving forward with their decision. The second hearing was on rezoning church properties. The commission requested IBTS do further review of the impact of changing an R-1 to a C-1 and the effect of a change from C-1 to R-1. Another hearing will be scheduled.

#### WASTEWATER PROJECT

The council agreed to allow installation of four of the seven permitted sewer grinder pumps. The council discussed transitioning ownership of the grinder pumps to the property owner. A type of rebate was suggested.

#### WATER PROJECT

Councilman Weers reported he and Councilman Suppenbach met with the POA to discussed easements. No utility easement for the City was located and the POA is open to a blanket utility easement for all properties.

#### OLD BUSINESS

There was no old business.

#### NEW BUSINESS

The was no new business.

#### ADJOURN

Councilman Suppenbach made a motion to adjourn. The motion was seconded by Councilman Hemphill and passed 5-0. The meeting adjourned at 7:51 pm.

Submitted by  
Karen Siffring, City Clerk