MEETING OF THE CITY COUNCIL OF LINN VALLEY, KANSAS July 12, 2021 7:00 pm

Mayor Cindy Smith called the meeting to order. Present at the meeting were Councilmembers Jason Jenkins, Lewis Donelson, Robert Suppenbach, John Weers, and Brenda Muncy. City Attorney James Brun was also present.

REVIEW AGENDA

There were no changes to the agenda.

AGENDA - MEETING MINUTES

Minutes from the June 14, 2021 meeting was presented. Councilmember Donelson made a motion to accept the minutes as written. The motion was seconded by Councilmember Weers and passed 5-0. Minutes from the June 17, 2021 meeting was presented. Councilmember Donelson made a motion to accept the minutes as written. The motion was seconded by Councilmember Suppenbach and passed 5-0. Minutes from the June 28, 2021 meeting was presented. Councilmember Donelson made a motion to accept the minutes as written. The motion was seconded by Councilmember Weers and passed 5-0.

SEWER REPORT

The lift station was checked, the main grinder pumps were pulled, and responded to twelve locates requests.

Planning and Development Director Dan Donham informed the council of gravel entering the lift station and damaging the check valves, and cutter pump blades. Repair cost is \$5000. He recommended installing a septic tank with two compartments to collect gravel prior to entering the pump pit. Cost would be \$4000. Mayor Smith recommended speaking at the POA meeting about the damage caused by gravel and other types of materials pumped from sewer tanks into the lift station. Councilmember Jenkins made a motion to give Director Donham authority of up to \$6000 for the tank and installation.

PLANNING AND DEVELOPMENT REPORT

Director of Planning and Development Dan Donham reported Mike Billings with USDA Rural Development reviewed and approved the Environmental Assessment for the Water Project. The Engineers' report is now being reviewed.

Lagoon Pumping and Dredging Company completed the desludging of lagoon #1.

Director Donham requested signing an agreement with BG Consultants as on-call engineers for the sewer system. After reviewing the contract, Attorney Brun recommended changes. Councilmember Donelson made a motion to give Mayor Smith authority to sign the agreement with BG Consultants pending changes negotiated by Attorney Brun. Councilmember Suppenbach seconded the motion and it passed 5-0.

Councilmember Donelson made a motion to allow Director Donham up to \$65,000 to purchase and have metering devices installed pending firm bid costs and timing. Councilmember Suppenbach second the motion and it passed 5-0. Meters will be installed by the City's Sewer Operator.

The roof of the water plant is leaking. Bids received ranged from \$3500 to \$4300. Councilmember Suppenbach made a motion to approve up to \$4300 for roof repair. Councilmember Jenkins seconded the motion and the motion passed 5-0.

BUILDING CODES REPORT

Director Donham reported 61 total building permits in June with 321 year-to-date. Thirty-five sewer holding tank permits have been issued this year, and 52 lot clearing permits.

NUISANCE CODES REPORT

Codes Enforcement Officer Don Hastings reported nine violation notice letters sent in June and a total of 72 in 2021 One citation was issued. Violations included shipping container, junk vehicles and camper, livestock within the city limits, exterior maintenance, campers on building lots, and zoning.

MAINTENANCE REPORT

The Council asked Codes Enforcement Officer Don Hastings to continuing researching maintenance and tracking software. Cost is an issue of concern. Officer Hasting has scheduled a Zoom meeting with another company.

The water treatment plant needs siding. The roofing contractor will replace the siding if the City provides materials. The Council requested bids for siding replacement and painting.

EXECUTIVE SESSION

Councilmember Suppenbach made a motion for an executive session for legal issues for 10 minutes. The motion was seconded by Councilmember Donelson and the motion passed 5-0. The Council retired to executive session at 8:15 pm and returned at 8:25 pm with no action taken.

PUBLIC SAFETY DIRECTOR REPORT

Officer Dustin Stuteville presented the Public Safety report. On the 4th of July weekend officers stopped approximately 25 ATV/golf carts for underage drivers. Drivers were escorted back to their residences and the ordinance was explained to the parents. There was one vehicle accident.

The Fire Department responded to 8 medical calls, 2 fires, and 3 accidents in Linn Valley.

The fireworks fundraiser was a huge success. The Fire Department plans to do this fundraiser in the future. Profits will be spent on equipment needs for the Fire Department.

Councilmember Suppenbach made a motion to approve Mendi and Lewis Cyr as new firefighters. Councilmember Weers seconded the motion and the motion passed 5-0.

2022 BUDGET

The Council discussed the 2022 budget. A meeting was set for July 19, 2021 at 7:00 pm for the budget discussion, and approval of the hearing notice publication.

CITY CLERK'S REPORT

City Clerk Karen Siffring presented the financial report for June 2021.

Council Member Donelson made a motion to approve vouchers in the amount of \$141,624.97. The motion was seconded by Councilmember Suppenbach and carried 5-0.

Balances for the City's accounts and funds on June 30, 2021:

General Fund: \$182,613.82

Money Market Fund: \$126,049.56 Street & Highway Fund: \$103,553.04 Sewer Utilities Balance: \$182,402.82

June expenses for the general fund were \$81,437.53 and income was \$158,667.10. Expenses included \$15,184.62 for air conditioners in city hall.

Funds for the American Rescue Plan will be deposited in the City's bank account this week. The deposited amount will be half of the City's total of \$131,681.

The edited City Code was forwarded to the Mayor and Councilmembers for review.

Clerk Siffring will work with Ranson CityCode for updates to the city's website.

AGREEMENT WITH MFA OIL

MFA Oil Company sent a propane fixed price agreement for a guarantee of \$1.50/gallon up to 5000 gallons. Councilmember Donelson made a motion to allow the mayor to sign the agreement with MFA Oil Company.

MAYOR'S REPORT

Citations will be issued to two owners of illegal docks. City Priorities for 2022 will be discussed soon.

For the Water Project, a letter of intent will be sent to RWD#1 next week. Negotiations must be completed within 90 days.

NEW BUSINESS

Councilmember Suppenbach asked if the fireworks ordinance could be rewritten to clearly explain the rules for the public. Attorney Brun will provide a pamphlet for distribution to the public explaining the restrictions.

OPEN FORUM

There were no public comments.

ADJOURN

Councilmember Jenkins made a motion to adjourn. The motion was seconded by Councilmember Suppenbach and passed 5-0. The meeting adjourned at 9:33 pm.

Submitted by City Clerk Siffring