

MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
June 14, 2021
7:00 pm

Mayor Cindy Smith called the meeting to order. Present at the meeting were Councilmembers Jason Jenkins, Lewis Donelson, Robert Suppenbach, John Weers, and Brenda Muncy. City Attorney James Brun was absent.

REVIEW AGENDA

There were no changes.

AGENDA - MEETING MINUTES

Minutes from the May 10, 2021, and June 7, 2021 meetings were presented. Councilmember Jenkins made a motion to accept the minutes as written. The motion was seconded by Councilmember Weers and passed 5-0.

SEWER REPORT

The lift station was checked and responded to twenty locates requests.

PLANNING AND DEVELOPMENT REPORT

Director of Planning and Development Dan Donham reported Governmental Assistant Services sent letters regarding the lagoon expansion to prospective environmental agencies. The report will be submitted to USDA this week.

USDA Rural Development accepted the environmental assessment for the water project. Notice of Availability of the PER was published for the required two weeks. The PER is in the process of being reviewed by USDA – Rural Development.

Lagoon Pumping and Dredging Company collected samples of soil, sludge, and water from the lagoons for testing prior to injecting into the pastureland north of the lagoons. The testing is required by USDA before approval. Desludging is expected to start Tuesday.

McClure Engineers completed designs for metering wastewater. Cost for meters is now higher than original estimates. The Council discussed and identified priority locations for meters as the Community Center first and the influent to the lagoons as second.

A complete Water Conservation Plan has been submitted to the Kansas Water Office for approval.

Purchase and installation of a chopper pump is in process.

BUILDING CODES REPORT

Director Donham reported 72 total building permits in May with 263 year-to-date. Twenty-eight sewer holding tank permits have been issued this year and 40 lot clearing permits. The Mayor noted 80 lots were sold by the POA this year.

The Council asked Codes Enforcement Officer Don Hastings to continue researching maintenance and tracking software. The council liked the software demonstrated at the June 7 workshop, but the high cost is an issue.

ORDINANCES

The Council reviewed and discussed Ordinance #222. The ordinance would change the rate for users the sewer system. Annual increases are included in the ordinance. Councilmember Weers made a motion to adopt Ordinance #222. The motion was seconded by Councilmember Suppenbach. The motion carried 5-0.

Mayor Smith addressed the benefits of setting an annual rate increase for high volume users of the sewer system. Ordinance #223 was presented for this purpose. Councilmember Weers made a motion to accept Ordinance #223. The motion was seconded by Councilmember Suppenbach, and the motion passed 5-0.

Ordinance #224 was presented to increase the base rate of building permits and introduce an environmental impact fee for sewer and water tanks. Councilmember Donelson recommended the Council hold a meeting/workshop to discuss inspection of sewer tanks. A meeting was scheduled for June 28, 2021 at 7:00 pm at city hall. Councilmember Donelson made a motion to adopt Ordinance #224. The motion was seconded by Councilmember Suppenbach. The motion passed 5-0.

An ordinance establishing procedures and fees for connection to the sewer system was introduced. Councilmember Jenkins made a motion to adopt Ordinance #225. Councilmember Weers seconded the motion and the motion carried 5-0.

NUISANCE CODES REPORT

Codes Enforcement Officer Hastings reported ten violation notice letters sent in May and a total of 63 in 2021. Violations include junk vehicles and campers, accumulated garbage, sanitation, campers on building lots, and no 911 sign. There are eight current citations. Five properties are recommended for condemnation.

CONDEMNATION RESOLUTION

Five properties were recommended for condemnation. Resolution #99 was presented to set a hearing date for the properties. Councilmember Suppenbach made a motion to accept Resolution #99. The motion was seconded by Councilmember Weers and carried 5-0.

MAINTENANCE REPORT

Officer Hastings presented estimates for insulating the shop. Quotes were between \$11,000 and \$17,000. The Council decided to look at other options.

Officer Hastings contacted Mike Page requesting a bid for electrical to lagoon aerators. Page was concerned about not having enough power available to run the transfer pump and aerators. Hastings contacted a company regarding aerators for the City's lagoons. The aerators would cost approximately \$7,370.

PUBLIC SAFETY DIRECTOR REPORT

No report

CITY CLERK'S REPORT

City Clerk Karen Siffring provided hard copies of the 2020 audit report to the Mayor and each Councilmember.

The SAMS number/status has been renewed and expire in June of 2022.

Fleet cards for employees were received and distributed.

The City received a dividend check from EMC insurance of \$6,353.44.

Council Member Donelson made a motion to approve vouchers in the amount of \$74,245.66. The motion was seconded by Councilmember Jenkins and carried 5-0.

Balances for the City's accounts and funds on May 31, 2021:

General Fund: \$88,880.93

Money Market Fund: \$214,878.71

Street & Highway Fund: \$104,354.52

Sewer Utilities Balance: \$176,784.25

Infrastructure Balance: \$210,402.25

May expenses for the general fund were \$55,413.44 and income was \$11,993.87.

NEW BUSINESS

Councilmember Donelson reported 12 cats through the TNR process this year.

OPEN FORUM

Elisha Bigler spoke to the Council about being allowed to keep goats and chickens on her property. The property is outside of and not bordering Linn Valley Lakes. The property is approximately one and three-quarter acres. Council members spoke of potential run-off into the lake which is also a source for drinking water. The Mayor will ask for City Attorney James Brun's assistance in finding possible options.

ADJOURN

Councilmember Suppenbach made a motion to adjourn. The motion was seconded by Councilmember Jenkins and passed 5-0. The meeting adjourned at 8:47 pm.

Submitted by
City Clerk Siffring